



NATIONAL COMMISSION FOR COLLEGES OF EDUCATION, ABUJA



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National Commission for Colleges of Education
P.M.B. 0394, Garki-Abuja

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MUHAMMADU BUHARI
PRESIDENT, COMMANDER-IN-CHIEF OF THE ARMED FORCES
FEDERAL REPUBLIC OF NIGERIA



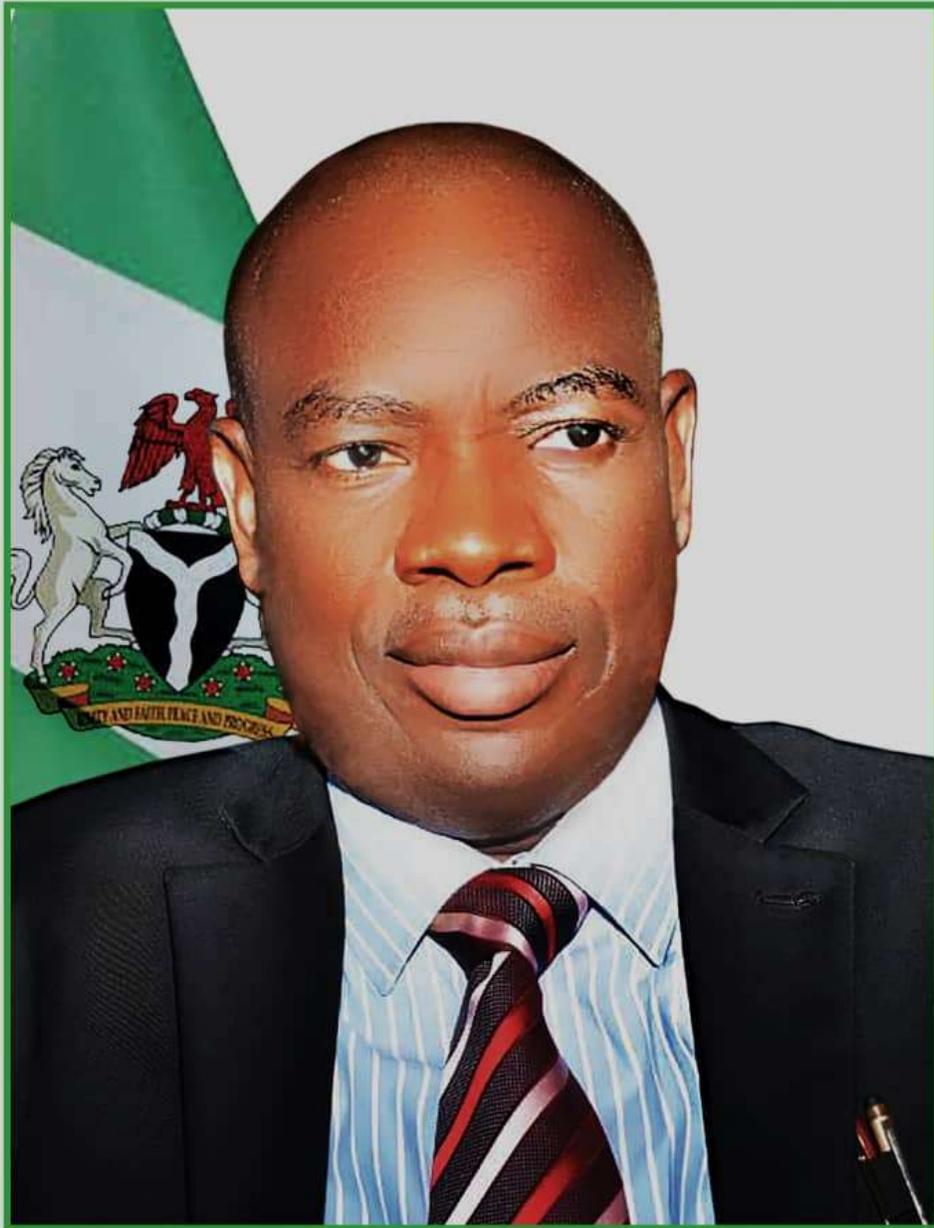
MALLAM ADAMU ADAMU
HON. MINISTER, FEDERAL MINISTRY OF EDUCATION



**RT HON GOODLUCK NNANAH OPIAH
HON. MINISTER OF STATE, FEDERAL MINISTRY OF EDUCATION**



MR. DAVID ADEJO
PERMANENT SECRETARY, FEDERAL MINISTRY OF EDUCATION



PROF. PAULINUS CHIJOIKE OKWELLE
EXECUTIVE SECRETARY
NATIONAL COMMISSION FOR COLLEGES OF EDUCATION [NCCE]

MANAGEMENT STAFF OF THE COMMISSION AS AT DECEMBER, 2021



Lawrence B. Aremu
Director, Special Duties



Professor Paulinus Chijioko Okwelle
Executive Secretary
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Anthony A. Onaji
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Garba M. Koko
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Barr. Mainasara I. K Umar
Director, ICS



Dr. Umar A. Kwami
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Director, ESSIP



Ukoh I. Ukoh
Ag Director, F&A



Engr. Allor Chekuba
Dep. Director, PP&D

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FORWARD

The last edition of the Commission's Annual Report was published in 2019. The 2020 Annual Report was not published, due largely to the emergence of COVID-19 Pandemic that ravaged the entire world. However, the current Management considered it worthwhile to publish the 2021 Annual Report for members of the public to be acquainted with activities carried out by the Commission during the 2021 fiscal year. This is in line with statutory requirements for various organs of government to give accounts of their activities in the previous year.

Supervising teacher education at the sub-degree level is one of the primary duties of the Commission. However, the teaching and teacher education supervision have been methodically traditional in execution, that is, devoid of electronics (online) application. During the 2020, COVID-19 there was threat need for online activities in teaching and learning; and so, the paradigm in learning and mode of its delivery changed in favour of online application. Majority of NCE awarding institutions were taken by surprise due to insufficient equipment and facilities for online course deliveries. In addition, College of Education sub-sector during the 2021 fiscal year faced other serious challenges such as; low enrolment of candidates into the institutions, attrition of qualified personnel, insufficient funding, societal perception of a teacher as poor and lacking, proliferation of illegal NCE-awarding institutions and rise in conversion of Colleges of Education into Universities without laid down parameters among others.

However, it is pertinent to state that despite these challenges; the Commission continued to forge ahead recording numerous achievements in different areas. There was a phenomenal growth in the number of NCE awarding institutions in the country both at Federal, State and Private levels. Resource assessment visits were paid to proposed Colleges and those found worthy were granted provisional approval. Accreditation or re-accreditation of programmes in various institutions was carried out during the 2021 fiscal year. The Commission also thrived in Research and Development (R&D) leading to world standard and reputable publications.

Furthermore, the Commission participated fully in the National Council on Education held in August 2021 at Jalingo, Taraba State where two of the memoranda presented were recommended to the Federal Executive Council (FEC) for consideration and approval. During the 2021 fiscal year, the Commission also embarked on verification of illegal NCE-awarding institutions and Study Centres across the country. The exercise is billed to be a continuous engagement until the illegality is completely obliterated from the subsector. The period, 2021 fiscal year also witnessed improved managerial commitments whereby the Commission continued to partner with some international bodies and Non-Governmental Organizations to organize some programmes and conferences that added glamour and values to the system. One of the major achievements recorded in 2021 was the maintenance of industrial peace and harmony. Despite some unresolved issues, the system glided on without any hindrance to academic calendars of various institutions. The understanding and maturity displayed by all unions were highly instrumental to maintaining industrial peace in the system. Various advices and guidance adduced by the Federal Ministry of Education were also highly useful, and assisted the Commission immensely in accomplishing reputable results. Equally, the dedication and commitment to duties by the Management and members of staff of the Commission assisted in making giant strides during the 2021 fiscal year. The various Council Boards, Provosts and proprietors of various Colleges of Education also contributed immeasurably in the Commission's modest achievements. The Management and Staff of the Commission are indeed grateful to all the critical stakeholders who contributed in no mean measures to ensure the progress of the Commission.

It is, therefore, a great honour for me to present the 2021 Annual Report showcasing the level of commitments under my leadership of the Commission as the Executive Secretary. It is my hope that the contents of this document will further enlighten the public on what transpired in the Commission and entire College of Education system during the 2021 fiscal year.

Professor Paulinus Chijioke Okwelle
Executive Secretary

1.0 INTRODUCTION

National Commission for Colleges of Education was established by Act No 3 of 17th January, 1989 (as amended by Act No. 12 of 1993) as fulfillment of the recommendation of Ashby Commission of 1960. The Ashby Commission reiterated the need and recommended for the establishment of a specialized body to be charged with responsibility of supervising Teacher Education.

Before the establishment of the Commission in 1989, Colleges of Education were appendages of different universities running variant programmes. However, the advent of the Commission put a stop to the discordant programmes at NCE awarding institutions. Colleges of Education now run programmes enshrined in the NCE Minimum Standards.

2.0 MOTTO

The Motto of the Commission is **“Excellence in Teaching and Learning.”**

3.0 VISION STATEMENT

To be a world class regulatory agency committed to excellence in Teacher Education and attuned to the challenging needs and aspirations of the Nigerian Society in accordance with the Federal Government Policy on Basic Education.

4.0 MISSION STATEMENT

Production of skilled, professionally trained, well-motivated and model teaches

5.0 SLOGAN

The slogan Commission is: **Quality Teacher – Pride of the Nation**

6.0 MANDATES

In line with the Enabling Act, the Commission performs the following functions:

- i) advise the Federal Government through the Minister of Education and co-ordinate all aspects of teacher education falling outside the Universities and Polytechnics;
- ii) make recommendations on the National Policy necessary for the full development of teacher education and training of teachers;
- iii) lay down minimum standards for all programmes of teacher education and accredit their certificates and other academic awards after obtaining thereof prior approval of the Minister;

- iv) approve guidelines setting out criteria accreditation of all Colleges of Education in Nigeria;
- v) determine, after consultation with the National Manpower Board and other bodies it considers appropriate, the qualified teachers need of the country for the purpose of planning, training, facilities and in particular, prepare periodic master plans for the balanced and co-ordinate development of the Colleges of Education;
- vi) inquire into and advise the Federal Government on the financial needs, both recurrent and capital of Colleges of Education to enable them meet the objectives of producing the trained teachers of the Country;
- vii) receive block grants from Federal Government and allocate them to Colleges of Education in accordance with such formula as may be laid, from time to time, by the Federal Executive Council;
- viii) act as agency for channeling all external aids to all Colleges of Education in Nigeria;
- ix) advise on and take steps to harmonize entry requirements and duration of courses at the Colleges of Education;
- x) lay down Minimum Standards to be attained and continually review standards;
- xi) review methods of assessment of students and trainees and develop a scheme of National Certification for the various products of Colleges of Education in collaboration with the Ministry of Education and Universities to which the Colleges are affiliated;
- xii) undertake periodic reviews of the terms and conditions of service of personnel in Colleges of Education and make recommendations thereon through the Minister to the Federal Government;
- xiii) collate, analyse and publish any information relating to Teacher Education in Nigeria;
- xiv) Consider any matter pertaining to Teacher Education as may be referred to it from time to time by the Minister; and
- xv) Carry out such other activities as are conducive to the discharge of its functions under the Act.

6.0 ORGANIZATIONAL STRUCTURE

The Commission is structured as follows:

6.1 GOVERNING BOARD

The highest decision and policy making organ in the Commission is the Governing Board. The current Board was dissolved in 2020 but was not re-constituted throughout 2021. In the absence of the Board, Federal Ministry of Education continued to superintend over the Commission in terms of policy guidelines.

6.2 FUNCTIONS OF THE GOVERNING BOARD

The mandates of the Governing Board when in existence include:

- i) General supervision of the administration of the Commission;
- ii) General control and accountability for the finances of the Commission;
- iii) Ensuring judicious utilization of entrusted resources in accordance with laid down guidelines;
- iv) Responsibility for the appointment of senior staff through the appropriate Committee;
- v) Approve the budget of the Commission and ensure its solvency;
- vi) Serve as link between the Commission and external bodies;
- vii) Serve as custodian of all assets of the Commission and exercise oversight functions on its activities;
- viii) Have general control over the character of the Commission, including approval and review of its mission statements and strategic plans within the general guidelines of the government or the Federal Ministry of Education.

6.3 MEMBERSHIP OF THE BOARD

Membership of the Governing Board of the Commission as enshrined in enabling Act No. 3 of 1989 and Act No. 12 of 1993 (Amended) include the following:

- i) Chairman to be appointed by the President of Nigeria;

- ii) Three persons to be appointed on individual merit on a nationwide basis who should have wide experience of service in public or private sector;
- iii) One person to represent the Ministry responsible for Education;
- iv) One person to represent the Ministry of Finance;
- v) One person to represent the Nigerian Union of Teachers;
- vi) Two persons to represent the Universities, one of whom shall represent the Universities of Technology;
- vii) Three persons to represent the Colleges of Education, one of whom shall represent the Technical Teacher Education;
- viii) One person to represent Ministries of Education of the States of the Federation;
- ix) One person to represent Nigerian Academy of Education;
- x) One person knowledgeable in Teacher Education to represent National Commission for Women; and
- xi) The Executive Secretary who shall be an ex-officio member of the Board but shall not have the right to vote at meetings of the Board.

6.4 MANAGEMENT COMMITTEE

The next level of the organizational structure is the Management Committee. The Executive Secretary is the Chairman of the Committee. It usually has its regular meeting every first Wednesday of each month. There was a change of leadership of the Commission in 2021. Professor Paulinus Chijioke Okwelle assumed duties on 20th April, 2021 as the Executive Secretary.

The composition of the Management Committee as at 31st December, 2021 was as follows:

| S/n | Name | Substantive Rank | Status |
|-----|-------------------------------------|-----------------------------|----------|
| 1 | Professor Paulinus Chijioke Okwelle | Executive Secretary | Chairman |
| 2 | Jonas Chijindu Obasi, CNA, mni | Director Finance & Supplies | Member |

| | | | |
|----|-----------------------------------|--------------------------------------------------------------------|--------|
| 3 | Lawrence Babatunde Aremu | Director Special Duties | Member |
| 4 | Anthony Ameh Onaji | Director Procurement | Member |
| 5 | Pius Omosheofa Ekireghwo | Director ICT | Member |
| 6 | Dauda Mohammed Yabani | Director Pers. Mgt | Member |
| 7 | Garba Mohammed Koko | Director Plan. Res & Statistics | Member |
| 8 | Dr. Abdulkabeer K. T. Otunuyi | Director Education Support Services and International Partnerships | Member |
| 9 | Barr. Mainasara Ibrahim Kogo Umar | Director Information and Corporate Services | Member |
| 10 | Dr. Kwami Adamu Umar | Director Academic Programmes | Member |

6.5 FUNCTIONS OF THE MANAGEMENT COMMITTEE

The following are the functions of the Management:

- i) Day to day administration of the Commission;
- ii) Implementation of policies related to Teacher Education at the sub-degree level;
- iii) Approve guidelines and criteria for setting up Colleges of Education in Nigeria;
- iv) Embark on Resource Inspection Visits to proposed NCE awarding institutions and give provisional approvals for the takeoff those that meet the set criteria;
- v) Carry out institutional and programme accreditation in all NCE awarding institutions.
- vi) Lay down Minimum Standards for NCE Programme in the country;

- vii) Monitoring of academic standards in all NCE producing institutions and ensuring compliance with set standards;
- viii) Collate, analyse and publish information relating to Teacher Education;
- ix) Undertake periodic reviews of Schemes and Conditions of Service of personnel in Colleges of Education and make recommendations to the appropriate authorities;
- x) Liaise with International Development Partners (IDP) and Non-Governmental Organizations (NGOs) on issues affecting teacher education in the country; and
- xi) Liaise with relevant stakeholders in ensuring smooth academic calendars and maintaining industrial harmony in Colleges of Education.

6.6 DEPARTMENTS

The Departments in the Commission during the year under review were:

- i) Executive Secretary's Office;
- ii) Academic Programmes;
- iii) Planning Research and Statistics;
- iv) Personnel Management;
- v) Finance and Supplies;
- vi) Physical Planning and Development;
- vii) Information and Corporate Services;
- viii) Special Duties;
- ix) Procurement;
- x) Information Technology and Communication; and
- xi) Education Support Services and International Partnerships.

The Departments were further broken down into Divisions, Units and Sub-Units.

6.7 STANDING COMMITTEES IN THE COMMISSION

The following Management Committees were in operation during the year under review:

- i) Management Committee
- ii) Senior Staff Appointments, Disciplinary and Promotions Committee
- iii) Junior Staff Appointments, Disciplinary and Promotions Committee
- iv) Staff Training and Development Committee
- v) Staff Welfare and Loans Committee
- vi) Research and Publication Committee
- vii) Quality Assurance Committee
- viii) Medical Committee
- ix) Sports Committee
- x) Board of Survey Committee
- xi) Anti- Corruption and Transparency Unit (ACTU)
- xii) SERVICOM
- xiii) Freedom of Information Committee.

The Committees helped to generate ideas and made appropriate recommendations to the Management for consideration and further necessary action.

7.0 HIGHLIGHTS ON COMMISSION'S ACTIVITIES IN 2021

Highlights of activities carried out by the Commission in 2021 include the following:

7.1 ACCREDITATION

One of the main activities of the Commission in 2021 was accreditation of NCE awarding institutions. This was to ensure standards and quality deliveries. In 2021 twenty-three institutions were successfully accredited by the Commission. These were made up of three (3) Federal; ten (10) State, twelve (12) Private and one (1) Polytechnics offering NCE programmes.

7.2 RESOURCE VISITATION TO PROPOSED COLLEGES OF EDUCATION

In 2021, there were new demands by Private concerns to establish Colleges of Education. The Commission responded by paying resource visits to these proposed Colleges to ascertain their levels of readiness to mount NCE Programme. A lot of these institutions met the requirements and were granted

provisional approvals to commence operations. During the year under review, twenty (22) new Colleges have added. This was indeed a great achievement.

7.3 VERIFICATION EXERCISE OF ILLEGAL COLLEGES OF EDUCATION

The greatest challenge that faced the Commission in 2021 was the proliferation of illegal Colleges of Education and Study Centres in nooks and crannies of this country. This was thoroughly discussed at the Plenary Session of National Council on Education in Jalingo, Taraba State in August 2021. Thereafter, the Commission decided to tame this hydra headed monster. High powered verification teams were sent to all the thirty-six States and FCT between October and November 2021 to unravel the existence of these illegal Colleges and Study Centres. The discoveries made were staggering and dumbfounding. Sixty-seven (67) illegal Colleges of Education were found across the nation viz: (North-Central (15), North-East (37), North-West (1), South-East (11), South-South (0) and South-West (3)). Equally, two hundred and twelve illegal Study Centres were discovered in the six geo-political zones viz: North-Central (8), North-East (17), North-West (2), South-East (5), South-South (0), South-East (5) and South-West (180). In all there were 279 illegal NCE awarding institutions (Colleges and Study Centres) in Nigeria. The verification exercise also revealed that most Colleges of Education were running illegal Study Centres while few were found 'mentoring' unrecognized institutions. Furthermore, it was discovered that few Universities and Polytechnics were running unapproved NCE courses. In addition, few recently converted Colleges of Education to Universities were found still running NCE Programme at illegal Study Centres. The Commission is taking punitive measures against the proprietors of these illegal Colleges.

7.4 RECOGNIZED NCE AWARDING INSTITUTIONS

As at 2021, there were 219 recognized NCE awarding institutions in Nigeria. These include 27 Federal, 50 States, 122 Private, 9 Polytechnics, 11 NTI and others. The comprehensive list of approved Colleges is published on Commission's website: www.ncceonline.edu.ng. Members of the public are hereby warned to be wearied of illegal NCE outfits.

7.5 CERTIFICATION

One of the main functions of the Commission is certification of teachers at the sub-degree level. The Commission continued to play this role unhindered up till date as enshrined in its enabling law. The Commission continued to encourage

Colleges of Education to clear the backlogs of unissued NCE certificates. In 2021, the Commission vetted and approved final year results from various NCE awarding institutions. During this period additional 57,018 NCE certificates were sealed and counter-signed by our Commission for Colleges. Many Colleges also booked for the printing of certificates to clear the backlogs. Equally, the Commission printed on behalf of the Colleges 57,374 blank certificates through the Nigerian Security Printing and Minting Plc to ensure issuance of NCE certificates up to date. Some institutions have also placed order to print more certificates.

7.6 RESEARCH AND PUBLICATION

The Commission carried out the following researches and publications within the last one year:

1. Collection, collation and analysis of data arising from the operations of NCE-awarding institutions for 2017/2018 and 2018/2019 academic sessions;
2. Publication of Vol. 14 Statistical Digest on Colleges of Education and other NCE-awarding Institutions;
3. Publication of Volume 18 of Journal of The Nigerian Teacher Today (TNTT);
4. Monitoring and Evaluation of Academic Standards and Teacher Education Policies in Federal Colleges of Education in South-South zone (FCE, Obudu, FCE (T) Asaba, and FCE (T), Omoku); North-West Zone (FCE (T) Bichi, FCE, Kano, FCE, Katsina, FCE (T), Gusau and FCE, Zaria) and North-East zone (FCE, Yola, FCE (T), Gombe and FCE (T), Potiskum).
5. Pilot-testing of the instrument for Ranking of Colleges of Education;
6. Development of Instrument for Research on Public Perception on the Content, Duration and Quality of NCE Programme;

7. Developed and presented four Memos at 2020 NCE meeting in Jalingo, Taraba State in August, 2021, out of which two (2) memos were considered and approved;
8. Developed and presented five memos to 2021 JCCE meeting in Enugu, Enugu State in December 2021 out of which four (4) memos were considered and accepted;
9. Trained 50 Planning Officers on the Development of Work, Action and Strategic Plans as well as Development of Specific Education Plans.

7.7 PARTNERSHIP WITH INTERNATIONAL AGENCIES AND NGOS

In the past one year, the Commission enjoyed tremendous assistance and co-operation with International Development Partners (IDPs) and Non-Governmental Organizations (NGOs) in order to reposition teacher education at sub-degree level in Nigeria. Some of these organizations include:

- (i) United States Agency for International Development (USAID): This body is currently partnering with the Commission to improve literacy education of children at the early grades especially Primary 1 to 3.
- (ii) UNICEF and UNESCO partnered with the Commission to effectively implement the Early Childhood Care and Education component of the NCE Minimum Standards.
- (iii) There are also NGOs such as CEBAAR Learning Hub, Brainwealth Project (Science and Technology Knowledge Base Advancement), Leveraging Education Assistance Resources in Nigeria (LEARN), Partnership for Learning for All in Nigeria (PLAIN), Network for Agricultural technical Education of Nigeria (NATEN), Jolly Phonics; etc that are currently partnering with the Commission in different areas to improve our mandates.

We are indeed grateful to all these partners for believing in us in our drive to revamp Teacher Education at the sub-degree level in the country.

7.8 ENABLING LAWS

One of the main activities of the Commission in 2021 was the reviews of the enabling laws establishing the Commission and Colleges. In collaborations with the Unions (COEASU and SSUCOEN), the process of reviewing the Act establishing Federal Colleges of Education passed through Public Hearing and final stage in the National Assembly while that of the Commission was receiving deserved attention.

7.9 FINANCIAL MATTERS

One of the hallmarks of this administration is probity and strict compliance with Financial Regulations/Treasury Circulars. As at April 2021, the Commission was faced with huge financial liabilities in form of unsettled staff claims, outsourced services and payment for executed contracts. This has drastically reduced as 31st December, 2021.

7.10 INFRASTRUCTURAL DEVELOPMENT

Between January 2021 and December 2022, the following physical developments took place in the Commission: -

- Renovations of Commission's Secretariat and premises (on going);
- Renovation of Prof. B. O. Ukeje Conference Hall (on going);
- Renovation of NCCE Staff Clinic at Mabushi;
- Upgrading of internet facility,
- installation of new CCTV for effective security monitoring;
- installation of intercom telephones for effective communication; and
- Purchase of some office equipment, furniture and working tools among others.

7.11 SCHEMES AND CONDITIONS OF SERVICE

One of the efforts being made by the Commission is to review the 2015 Edition of the Schemes and Conditions of Service for Colleges of Education to meet the current practice in the Nigerian Public Service. A stakeholders' meeting was held in 2021 to identify areas to be reviewed. A draft copy of the stakeholders' inputs is camera ready for further critique. Equally, new Schemes and Conditions of Service for the Commission were approved in 2021 by the Office of the Head of Civil Service of the Federation and are currently in the press.

7.12 ENGAGEMENT WITH THE UNIONS

This administration is participative. Frantic efforts were made to ensure the existence of industrial harmony and peace both at the Commission and Colleges. There were regular consultations, meetings and negotiations with all staff and students' unions such as COEASU, SSUCOEN, NASU, NACETON, ASSCN and NANCES. This ensured peace and industrial harmony in the entire College of Education system during the year under review.

7.13 STAFF MATTERS

At the beginning of 2021 it was observed that the morale of staff was at its lowest ebb. Staff reported late for duty and sometimes absented themselves from office. However, the situation changed drastically in the third quarter of the year. Management diligently X-rayed causes of such behaviours and proffered solutions accordingly. At the end of third quarter of 2021 there were tremendous improvements in the attitude of the staff to work. Consequently; dutiful staffers were compensated through promotions and awards at the end of the year. Monthly salaries of the entire workforce were fully paid regularly through the IPPIS Platform. Conscious efforts were made to build the capacity of staff through attendance of conferences and workshops. This was targeted at bringing about utmost efficiency and productivity. In addition, all staff due for promotions in the subsequent year were promoted without any delay.

EXECUTIVE SECRETARY'S OFFICE

8.0 INTRODUCTION

Executive Secretary is the Chief Executive of the Commission. He is responsible for the execution of policy and the day to day running of the affairs of the Commission. The Executive Secretary is the Chairman of Commission's Management Committee and also a Secretary to the Governing Board. He also served, as a member representing the Commission on the Governing Boards of various Educational agencies such as Tertiary Education Trust fund (TETFund), Universal Basic Education (UBEC), Joint Admissions and Matriculation Board (JAMB), Teachers Registration Council (TRCN); etc.

The Office of the Executive Secretary is central to Commission's activities it is responsible for given policy directives to various Departments in the Commission. There was a change in the leadership of the Commission in 2021. Professor Paulinus Chijioke Okwelle took over the reins of leadership of the Commission in April 2021. Under his leadership, the process of repositioning the Commission and NCE awarding institutions in Nigeria became a priority.

8.2 STRUCTURE

The Executive Secretary's Office is made up of the following Divisions during the year under review:

- i) General Administration;
- ii) Internal Audit

8.3 FUNCTIONS OF EXECUTIVE SECRETARY'S OFFICE

Some of the functions of the Executive Secretary's Office include:

- A. Advise the Federal Government through the Honourable Minister of Education and co-ordinate all aspects of teacher education falling outside the universities and polytechnics;
- B. Make recommendations on the national policy necessary for the full development of teacher education and the training of teachers;

- C. Provide leadership in laying down Minimum Standards for all programmes of teacher education and accredit their certificates and other academics award after obtaining thereof prior approval of the Honourable Minister of Education;
- D. Provide guidelines and setting out criteria for accreditation of all NCE awarding institutions in Nigeria;
- E. Provide guidelines for the setting up of new Colleges of Education and carrying out resource inspection visits to proposed Colleges of Education;
- F. Determine, after consultations with the National Manpower Board and other bodies it consider appropriate, the qualified teachers need of the country for the coordinated development of Colleges of Education and such plan shall include:
 - i The general programme to be pursued by Colleges of Education in order to maximize the use of available facilities and avoid unnecessary duplication while ensuring that they are adequate to the manpower needs of the country;
 - ii Make necessary recommendations to the Honourable Minister of Education for the establishment and locations of new Colleges of Education as and when considered necessary;
 - iii Make recommendation to the Honourable Minister of Education for up-grading of any College of Education or de-recognition of any College of Education as a degree awarding institution;
- G. Inquire into and advise the Federal Government on the financial needs, both recurrent and capital, of Colleges of Education to enable them meet the objectives of producing the trained qualified teachers of the country.

8.4 GENERAL ADMINISTRATION DIVISION

The General Administration Directorate performed the following duties:

- (i) providing daily office and personnel supervision and administrative support to the Executive Secretary;

- (ii) preparing of memoranda, letters, briefs, reports and speeches for Executive Secretary;
- (iii) Representing the Executive Secretary's Office on the Commission's adhoc and standing Committees;
- (iv) Collation of reports from officers who represent the Commission on Colleges Governing Councils of Colleges of Education; and
- (v) Responsible for the routine performance appraisal of various Departments.

8.5 STAFF DISPOSITION LIST IN EXECUTIVE SECRETARY'S OFFICE

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Executive Secretary | Consolidated | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Chief Internal Auditor | 13 | 1 |
| 4 | Asst. Chief personnel officer | 12 | 1 |
| 5 | Chief Confidential Secretary | 12 | 1 |
| 6 | Asst. Chief Internal Auditor | 12 | 1 |
| 7 | Chief Executive Officer | 12 | 1 |
| 8 | Snr. Internal Auditor | 09 | 1 |
| 9 | Prin. Executive Officer | 09 | 1 |
| 10 | Snr. Executive Officer | 08 | 1 |
| 11 | Personnel officer II | 07 | 2 |
| 12 | Auditor II | 07 | 1 |
| 13 | Chief Clerical Officer | 06 | 3 |
| 14 | Clerical Officer II | 03 | 1 |
| | Total | | 17 |

8.6 MAJOR ACTIVITIES CARRIED OUT BY THE EXECUTIVE SECRETARY

Below are some of the major activities carried out by the Executive Secretary in the year 2021:

1. Attended Quarterly Ministerial Briefing by the Honourable Minister of Education.

2. Attended Budget defence along with Provosts of Federal Colleges of Education at National Assembly.
3. Attended Governing Board meetings at educational agencies such as TETFund, UBEC, TRCN and JAMB.
4. Participated at the 65th National Council of Education (NCE) at Jalingo, Taraba State where the Commission presented four policy Memoranda out of which two were recommended to Federal Executive Council (FEC) for consideration and approval.
5. Held inaugural meeting with the newly re-constituted Governing Councils of Federal Colleges of Education for smooth take-off.
6. Hosted interactive and consultative meetings with Provosts of Colleges of Education (Federal, State and Private).
7. Maintained industrial harmony in the College of Education sector through regular consultations with stakeholders.
8. Provided the desire leadership for formulation and implementation of Commission's activities.
9. Renovated some offices through the provision of modern furniture and equipment. Began the process of re-modelling of NCCE Secretariat. The internet facility was also upgraded for wider coverage.
10. Offset the financial liabilities hitherto incurred by the Commission.

8.7 INTERNAL AUDIT DIVISION

8.7.1 INTRODUCTION

Internal Audit Directorate was part of the original structure when the Commission was established. The creation of the Internal Audit Division was in partial fulfillment of the requirements of the extant rules for self- accounting status of the Commission. The location of the Internal Audit Division in the Executive Secretary's Office was not only statutory but in line with the international best practices. The reason was to ensure fairness, objectivity, transparency, operational autonomy and independence.

8.7.2 FUNCTIONS OF INTERNAL AUDIT

The Internal Audit Division is saddled with the following functions:

- a) Preparation of Audit Work Plan for the Commission
- b) Preparation of audit programmes for the Commission
- c) Carrying out audit monitoring of Federal Colleges of Education.
- d) Carrying out value for money audit.
- e) Carrying out budget performance Audit.
- f) Carrying out Internal Financial Audit of the Commission.
- g) Carrying out Regulatory Audit on regular basis.
- h) Monitoring compliance with Procurement Act.
- i) Monitoring compliance with Boards and Management decisions.
- j) Monitoring of Departmental activities for effective service delivery.
- k) Setting of standards and guidelines for the operation of Internal Audit Directorates of Federal Colleges of Education.
- l) Coordinating the activities of Committee of Heads of Internal Audit Directorates in Nigeria Colleges of Education.
- m) Performing auditing of statutory accounting records and books of the Commission.
- n) Carrying out both prepayment and post-payment audit of all financial transactions of the Commission.
- o) Preparation of Internal Audit Reports.
- p) Carrying out Pre and Post Audit reports discussion.
- q) Maintenance of Internal Audit Statutory Records.

8.7.3 ACTIVITIES CARRIED OUT

The following activities were carried out by the Internal Audit Division in 2021:

- a. Pre-checking and post-checking of payment vouchers.
- b. Physical Verification of supplies and Confirmation of Services.
- c. Checking of Grant Register.
- d. Checking of Cash Book.
- e. Bank Reconciliations Statement.
- f. Checking of Loan Register.
- g. Checking of Purchase Advance Register.
- h. Checking of Clinic Records.
- i. Conducting Market Survey.
- j. Checking of Library Records
- k. Checking of Vote Card.
- l. Checking of Payroll.
- m. Checking of Fixed Assets Register.

- n. Carrying out surprise Checks in the Store.
- o. Checking of petty Cash.
- p. Checking of Departmental Imprest.
- q. Carrying out Statutory Deduction/ Remittance.
- r. Checking of Purchase Advance Register.
- s. Checking of Touring Advance Ledger.
- t. Checking of General Ledger.
- u. Checking of Other Advances Ledger.

8.7.4 STAFF TRAINING

Staff of Internal Audit Division participated in the capacity building workshops coordinated by the Personnel Department.

ACADEMIC PROGRAMMES DEPARTMENT

9.0 INTRODUCTION

Academic Programmes is one of the ten Departments in National Commission for Colleges of Education (NCCE), Abuja, apart from the Executive Secretary's Office. It is the Department that shoulders the greatest responsibility of discharging the core mandates of the Commission. As the name implies, the Department handles academic matters as related to NCE awarding institutions. It is manned by seasoned academic staff whose promotions are based mainly on scholarly publications like their counterparts in the Colleges of Education. The Department is headed by Dr. Umar Adamu Kwami.

9.1 FUNCTIONS OF THE DEPARTMENT

The Department is charged with the following functions:

- 1) Curriculum development for teacher education particularly courses offered in Colleges of Education.
- 2) Accreditation of courses for the award of Nigeria Certificate in Education (NCE)
- 3) Making recommendations for the entry requirements and duration of courses in all NCE Awarding Institution.
- 4) Making recommendations for Conventional, Technical and Special Education programmes.
- 5) Laying down and reviewing, when necessary, the Minimum Standards to be attained in Teacher Education.
- 6) Carrying out evaluation and assessment of NCE In-service Teacher Programme.
- 7) Laying down assessment methods of students for the award of NCE.
- 8) Taking charge of the Commission's Library Documentation Centre.
- 9) Coordinating Library development in the Colleges of Education.
- 10) Coordinating issues related to educational services.
- 11) Other schedules as may be designated to her from time to time.

9.2 STRUCTURE OF THE DEPARTMENT

The Department is structured into six Divisions viz:

- 1) Accreditation Division
- 2) Verification Division
- 3) New Programmes and Institution Division
- 4) Curriculum Development and Innovations Division
- 5) Quality Assurance Division
- 6) Standards and Certification Division

9.3 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Chief Programmes Officer | 13 | 2 |
| 4 | Prin. Programmes Officer | 11 | 3 |
| 5 | Snr. Programmes Officer | 09 | 1 |
| 6 | Programmes Officer I | 08 | 9 |
| 7 | Programmes Officer II | 07 | 11 |
| 8 | Snr. Data Processing Officer | 07 | 1 |
| 9 | Chief Clerical Officer | 06 | 2 |
| 10 | Clerical Officer I | 04 | 1 |
| | Total | | 32 |

9.4 NCE AWARDING INSTITUTIONS ACCREDITED IN 2021

Underneath is the list of Colleges of Education accredited during the year under review:

| S/No | Names of Institution | Date Accredited | Year Due for next Accreditation | Ownership |
|------|-------------------------------------------------------------|-------------------------------------------------|---------------------------------|-----------|
| 1. | College of Education, Kura, Kano State | 7 th – 12 th March, 2021 | 2026 | Private |
| 2. | Ameer Shehu Idris College of Education, Zaria, Kaduna State | 15 th - 18 th March, 2021 | 2026 | Private |

| | | | | |
|------------|----------------------------------------------------------------|-----------------------------------------------------|------|---------|
| 3. | College of Education, Darazo, Bauchi State | 28 th March- 2 nd April, 2021 | 2026 | State |
| 4. | Cross River State College Education, Akampka | 15 th -20 th March, 2021 | 2026 | State |
| 5. | COE, Hong, Adamawa State | 25 th – 30 th April, 2021 | 2026 | State |
| 6. | Aminu Kano COE, Kano State | 4 th – 9 th July, 2021 | 2026 | Private |
| 7. | Adeyemi COE, Ondo | 11 th –16 th July, 2021 | 2026 | Federal |
| 8. | Nana Aishat COE, Ilorin | 26 th -31 st July, 2021 | 2026 | Private |
| 9. | Moje COE, Erin-Ile, Kwara St | 09 th –14 th May, 2021 | 2026 | Private |
| 10. | Umar bn Ibrahim El-kanemi COE, Bama | 23 rd -28 th May, 2021 | 2026 | State |
| 11. | Ebonyi State COE, Ikwo | 4 th -9 th July, 2021 | 2026 | State |
| 12. | Borno State COE, Waka-Biu | 11 th – 16 th July, 2021 | 2026 | State |
| 13. | Kashim Ibrahim COE, Maiduguri | 15 th to 20 th August 2021 | 2026 | State |
| 14. | Uli College of Education, Uli, Anambra State | August 29 – Sept. 3, 2021 | 2026 | Private |
| 15. | Yusuf Usman Bala College, Daura | 19 th and 24 th Sept., 2021 | 2026 | Private |
| 16. | COE, Dutsen Tanshi, Bauchi | 26 th Sept. - 1 st Oct., 2021 | 2026 | Private |
| 17. | College of Education and Legal Studies, Nguru, Yobe State | 10 th to 15 th October, 2021 | 2026 | State |
| 18. | Federal College of Education, Umunze, Anambra State | 31 st Oct. to 5 th Nov., 2021 | 2026 | Federal |
| 19. | Federal College of Education, Potiskum, Yobe State | 7 th to 12 th November, 2021 | 2026 | Federal |
| 20. | Isaac Jasper Boro College of Education, Sagbama, Bayelsa State | 14 th – 19 th November, 2021 | 2026 | State |

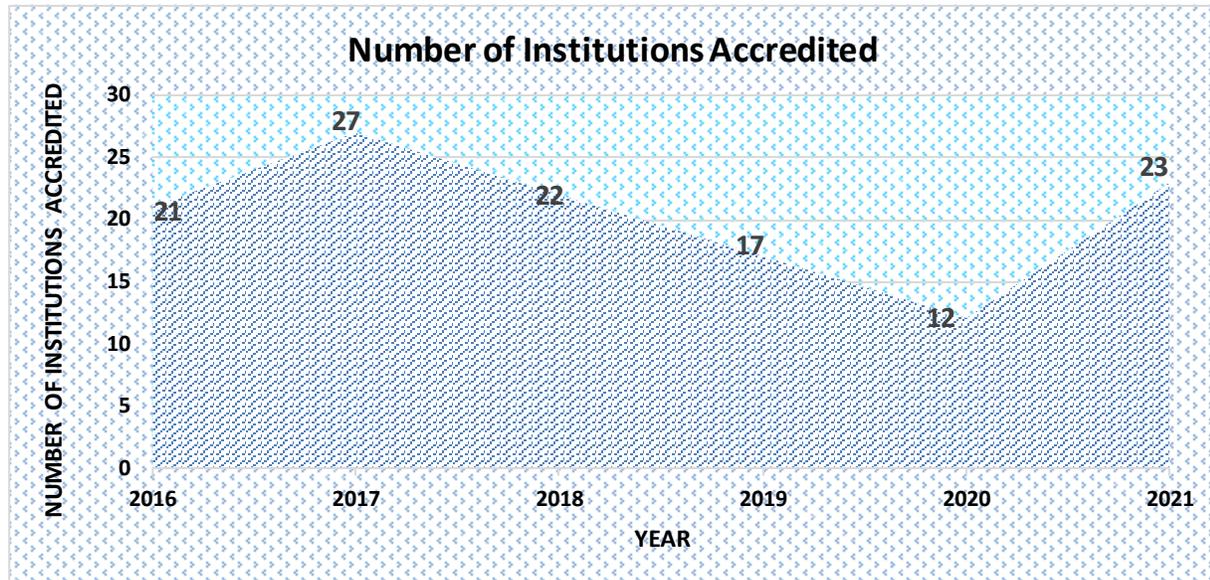
| | | | | |
|------------|--------------------------------------------------------------|-----------------------------------------------------|------|---------|
| 21. | Adamu Augie College of Education, Argungu, Kebbi State | 28 th Nov. to 3 rd Dec., 2021 | 2026 | State |
| 22. | Nasarawa State College of Education, Akwanga, Nasarawa State | 5 th to 10 th December, 2021 | 2026 | State |
| 23. | Kaduna Polytechnic, Kaduna State | 19 th – 23 rd December, 2021 | 2026 | Federal |

9.5 STATUS OF COLLEGES ACCREDITED BETWEEN 2016 AND 2021

For records and reference purposes, the table below is the summary of accreditation exercises carried out within the last five years by the Commission:

Table 2: Summary of Accreditation Carried Out between 2016 and 2021

| S/No. | Year of Accreditation | No. of Int. Accredited |
|--------------|------------------------------|-------------------------------|
| 1. | 2016 | 21 |
| 2. | 2017 | 27 |
| 3. | 2018 | 22 |
| 4. | 2019 | 17 |
| 5. | 2020 | 12 |
| 6. | 2021 | 23 |
| | TOTAL | 122 |



9.6 RESOURCE INSPECTION VISIT

Twenty-three (23) proposed Colleges of Education were visited in 2021 out of which twenty one were granted provisional approval to run NCE programmes.

They were:

| S/no | Institution | Ownership | Date of Approval | Status | Remarks |
|------|-------------------------------------------------------|-----------|---------------------------------|-------------|----------------------------------------------------------|
| 1 | Al-man College of Education, Jos, Plateau State | Private | 11 th February, 2021 | Provisional | Due for Accreditation on 11th April, 2023 |
| 2 | Innovative College of Education, Karu, Nasarawa State | Private | 11 th February, 2021 | Provisional | Due for Accreditation on 11 th February, 2023 |
| 3 | Danyaya College of Education, Bauchi | Private | 11 th February, 2021 | Provisional | Due for Accreditation on 11 th February, 2023 |

| | | | | | |
|----|----------------------------------------------------------------------|---------|---------------------------------|-------------|----------------------------------------------------------|
| 4 | Sam Ale College of Education, Kwali, Abuja | Private | 24 th February, 2021 | Provisional | Due for Accreditation on 24 th February, 2023 |
| 5 | Gombe State Collee of Education & Legal Studies, Nafada, Gombe State | State | 15 th March, 2022 | Provisional | Due for Accreditation on 15 th March, 2023 |
| 6 | Grand-Plus College of Education, Ilorin, Kwara State | Private | 8 th April, 2021 | Provisional | Due for Accreditation on 8th April, 2023 |
| 7 | Emamor College of Education, Abua, Rivers State | Private | 8 th April, 2021 | Provisional | Due for Accreditation on 8th April, 2023 |
| 8 | Olekamba College of Education, Akure, Akure | Private | 8 th April, 2021 | Provisional | Due for Accreditation on 8 th April, 2023 |
| 9 | Climax College of Education, Ondo State | Private | 8 th April, 2021 | Provisional | Due for Accreditation on 8th April, 2023 |
| 10 | Mus'ab Umar College of Education, Gombe State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 11 | Ife College of Education, | Private | 24 th August, 2021 | Provisional | Due for Accreditation |

| | | | | | |
|----|--------------------------------------------------------------|---------|-------------------------------|-------------|--------------------------------------------|
| | Abejukolo, Kogi State | | | | on 24th August, 2023 |
| 12 | St. Paul's College of Education, Umudim-Nnewi, Anambra State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 13 | Joronto College of Education, Wannune, Benue State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |

| | | | | | |
|----|--------------------------------------------------------------------------------------------------------------|---------|-------------------------------|-------------|--------------------------------------------|
| 14 | Royal COE, Railway Crossing, Lagos/Abeokuta Express Way, P.O. Box 346, Ifo, Ogun State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 15 | College of Arabic and Islamic Education (JIBWIS), P. O. Box 302, Jos, Plateau State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 16 | Tijjani Ibrahim College of Education, No. C9 KawajiYankaba Along By-Pass, By Hadejia Round-About, Kano State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 17 | Elibest College of Education, Akure, Ilu-Abo-Akure, Akure Owo Express | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |

| | | | | | |
|----|---------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------|-------------|---------------------------------------------------------|
| | Way, Akure, Ondo State | | | | |
| 18 | Zaria Institute of Information Technology, No. 19 Wusasa-Kofan Doka Road, Behind Muslim Eid Praying Ground, Zaria, Kaduna State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 19 | Al-Fajr College of Education, Kabuga, Plot No. 1147, Gwale LGA, Kano, Kano State | Private | 24 th August, 2021 | Provisional | Due for Accreditation on 24th August, 2023 |
| 20 | Omaga Ejigbo COE), AjiyoloOjaji, Dekina LGA, Kogi State. | Private | 3 rd Dec., 2021 | Provisional | Due for Accreditation on 3 rd December, 2023 |
| 21 | His Grace Independent COE 22, Orisunbare Street, Mobo, Ilorin, Kwara State | Private | 3 rd Dec., 2021 | Provisional | Due for Accreditation on 3 rd December, 2023 |

9.7 VERIFICATION EXERCISE OF PRIVATE COLLEGES OF EDUCATION ACROSS THE SIX (6) GEOPOLITICAL ZONES IN NIGERIA

Between 31st January and 13th March, 2021, Commission's Management set up five (5) task teams from the Academic Programmes Department to identify and investigate illegal Colleges of Education, approved Colleges no longer in operation and verification of programmes run by the approved Colleges of Education. The purpose of the exercise was to ensure that NCE-awarding Institutions were following NCCE guidelines in the production of competent, skillful and effective teachers for Basic Education level. The exercise was successfully conducted. The outcomes of the exercise were used to checkmate and properly guide erring Colleges to comply with approved NCE guidelines.

9.8 VERIFICATION EXERCISE OF ILLEGAL NCE AWARDING INSTITUTIONS ACROSS THE SIX (6) GEOPOLITICAL ZONES IN NIGERIA

In the year 2021, the Academic Programmes Department also coordinated the conduct of verification exercise of illegal Colleges of Education/Study Centres across the six geopolitical zones in Nigeria. The exercise was successfully conducted between 10th October and 3rd November, 2021. This helped the Commission in fishing out the unrecognized institutions and their closures. This was achieved in collaborations with various State Government and stakeholders.

9.9 ACTION PLAN FOR 2022 BY ACADEMIC PROGRAMMES DEPARTMENT

9.9.1 SCHEDULED ACCREDITATION EXERCISE

As part of Commission's Action Plan, the following NCE awarding institutions were tentatively scheduled for accreditation in 2022:

| S/N | College | Ownership | Scheduled Accreditation Date |
|-----|----------------------------------------------------------------------|-----------|---------------------------------------------------------|
| 1 | Alvan Ikoku Federal College of Education, Owerri, Imo State | Federal | 2 nd -7 th January, 2022 |
| 2 | Federal College of Education (Technical), Asaba, Delta State | Federal | 16 th -21 st January, 2022 |
| 3 | Good Shepherd College of Education, Dalemo-Alakuko, Ogun State | Private | 23 rd -28 th January, 2022 |
| 4 | Bauchi Institute of Arabic and Islamic Studies, Bauchi, Bauchi State | Private | 30 th January-4 th February, 2021 |
| 5 | Isa Kaita College of Education, Dutsin-Ma, Katsina State | State | 13 th -18 th February, 2022 |
| 6 | Nigeria Army School of Education, Ilorin, Kwara | Federal | 10 th -15 th July, 2022 |
| 7 | Sarkin Yamma Community College of | Private | 22 nd - 27 th May, 2022 |

| | | | |
|---|----------------------------------------------------------------------------|-------|--------------------------------------------------|
| | Education, Tilden Fulani, Bauchi State | | |
| 8 | Akwa Ibom State College of Education, Afaha-Nsit, Akwa Ibom State | State | 6 th -11 th November, 2022 |

9.9.2 SCHEDULED WORKSHOPS

The Department also planned to organize the following workshops in in 2022:

- 1) Critique Workshop and Production of Teacher’s Guide for all NCE Awarding Institutions of 2020 Edition of Minimum Standards.
- 2) Implementation of the New Minimum Standards for Lecturers in Colleges of Education in the Six (6) Geo-Political Zone of Nigeria.
- 3) Induction Course for Accreditation Resource Persons on the use of Accreditation Toolkit for Teacher Educators in the Six (6) Geopolitical Zones.
- 4) Implementation of Entrepreneurial Skills for Student-Teachers in the Six (6) Geo-Political Zones.
- 5) Review of Guidelines for the Establishment of NCE Awarding Institutions.
- 6) Implementation of Teaching Practice Toolkit for Teacher Educators in NCE Awarding Institutions in the Six (6) Geopolitical Zones.
- 7) Replication of DFID&USIAD-Teacher Development Programmes on Pedagogical Skills Acquisition and Effective Use of Self Accreditation Instruments.

9.9.3 OTHER PROPOSED ACTIVITIES IN 2022

Furthermore, the Department will be embarking on the following activities in 2022:

- 1) Accreditation of NCE awarding Institutions due for accreditation, including NTI.
- 2) Printing of Teacher’s Guide for all NCE Programmes (45 subjects).
- 3) Printing of Guidelines for establishment of new NCE awarding institutions.
- 4) Verification Exercise in all State Colleges of Education in the Six Geo-Political Zones.
- 5) Translation and Publishing of Minimum Standards for Education and Islamic Studies into Arabic Language.

- 6) Training of Examination Officers of NCE awarding institutions on Digital Computation of results.
- 7) Training of Directors of Quality Assurance and Academic Planning on the use of Quality Assurance assessment instruments.
- 8) Three days internal Capacity Building for Academic Programmes officers in NCCE.
- 9) Training of Teacher Educators in Early Childhood Care and Education (ECCE) in collaboration with International Development Partners.
- 10) Replication of Teacher Development Programmes (TDP) in other States.

9.9.4 INTERACTIVE MEETING WITH PROVOSTS, REGISTRARS & DIRECTORS OF ACADEMIC PLANNING

As part of ways of repositioning NCE Programme in nearest future the Department has proposed series of stakeholders meetings in the year ahead. Major issues to be discussed include:

- 1) The gaps in teacher preparation in Colleges of Education.
- 2) Two (2) Year B. Ed Degree Programme for NCE graduates offered in Colleges of Education/Affiliate Universities.
- 3) Reviewing of the Acts establishing NCCE/Colleges of Education to supervise the preparation of quality teachers at all levels of Teacher Education.

9.10 CHALLENGES

The following were the challenges faced by the Department in 2021:

- a) Inadequate high calibre of academic staff in the Department.
- b) Inadequate number of Programme Officers in subject areas such as Adult and Non-Formal Education, Fine and Applied Arts, Technical Education, Christian Religious Studies, Cultural and Creative Arts, Music, Theatre Arts, History, Geography, Hausa, Computer Education, French, Arabic and Physical and Health Education, etc.
- c) Disparity in the Conditions of Service within the College of Education System in terms of retirement age of 65 years for the Colleges and 60 years for the Commission.
- d) Paucity of funds to print required number of 2020 Edition of NCE Minimum Standards for wider circulation and distribution to relevant stakeholders.

- e) Inadequate office facilities and equipment such as; Photocopying Machines, Computer Sets, Printers, Stationery, etc.
- f) Inadequate pool vehicles for periodic monitoring of academic activities, Resource Visitation, Accreditation, Teaching Practice, Verification exercises, etc.
- g) Lack of funding for capacity building of staff so as to meet up with international best practices.
- h) Inadequate funding for activities such as Accreditation, Re-Accreditation, Capacity Building for Teacher Educators, publication of Resource Inspection Form and Accreditation Instrument etc.
- i) Lack of continuity in ceremonial presentation of Accreditation Certification to the Colleges that had full accreditation Status in 75% programmes.

9.11 WAY FORWARD

The following are the suggested ways to ensure the realization of the mandates of the Department:

- a) Recruitment of qualified Programme Officers of not less than Principal Lecturer with teaching experience in tertiary institutions.
- b) Adequate number of Programme Officers should be employed in subjects such as Adult and Non-Formal Education, Fine and Applied Arts, Technical Education, Christian Religious Studies, Cultural and Creative Arts, Music, Theatre Arts, History, Geography, Hausa, Computer Education, French, Arabic and Physical and Health Education etc.
- c) Removal of disparity in terms of retirement age of 65 years for the Colleges and 60 years for the Commission's staff.
- d) Seek for the assistance of TETFund to sponsor the printing of the required number of 2020 Edition of NCE Minimum Standards and Teacher's Guide.
- e) Provision of adequate office facilities and equipment.
- f) Provision of adequate pool vehicles to carry out academic activities in the Colleges.
- g) Making adequate budgetary provisions for Department major activities.
- h) Printing of Resource Inspection Form and more Accreditation Instrument.

- i) Reintroduction of ceremonial presentation of Accreditation Certification to Colleges with full accreditation Status in at least 75% of programmes offered for public awareness.

PLANNING, RESEARCH AND STATISTICS (PRS) DEPARTMENT

10.0 INTRODUCTION

The Department of Planning, Research and Statistics was created out of the Department of the then Academic Planning, Evaluation and Accreditation (APEA) on 1st March, 1992. Dr. Tunde Lakoju was the pioneer Director of the Department and it started with only three (3) staff. Currently, the Department has a total of twenty-five staff comprise of academic and non-academic. Over the years, the Department has recorded tremendous achievements in the areas dealing with Planning, Research, Statistics, Publications, Policy Planning and Strategic matters.

10.1 DIVISIONS OF THE DEPARTMENT

The Department operates in four (4) Divisions namely:

- (a) Policy, Publication and Strategic Planning Division;
- (b) Research Division;
- (c) Monitoring and Evaluation Division; and
- (d) Statistics Division.

10.2 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Statistician Assistant | 12 | 1 |
| 3 | Chief Confidential Sec. | 12 | 1 |
| 4 | Prin. Planning Officer | 11 | 2 |
| 5 | Asst. Chief Statistician Assistant | 11 | 1 |
| 6 | Snr. Planning Officer | 09 | 1 |
| 7 | Planning Officer I | 08 | 6 |
| 8 | Personnel Officer I | 08 | 1 |
| 9 | Planning Officer II | 07 | 7 |
| 10 | Statistician II | 07 | 1 |
| 11 | Clerical Officer I | 04 | 1 |
| | Total | | 23 |

10.3 FUNCTIONS OF THE DEPARTMENT

Based on the functional mandates of the Commission as enshrined in Decree No. 3 of January, 1989 as amended by Act No. 12 of 1993, the following are the functions of the Department:

- a) to co-ordinate research work on teacher education
- b) to analyze and produce statistical data arising from the operations of the Commission and the Colleges of Education;
- c) to publish research and academic matters;
- d) to make recommendations on the national policy necessary for the full development of teacher education and the training teachers;
- e) to undertake periodic reviews of policy necessary for the full development of teacher education and the training of teachers;
- f) to undertake periodic reviews of policies and research findings on Teacher Education;
- g) to determine the qualified teacher need of the country for the purpose of planning training facilities and in particular, prepare master plans for the balanced coordinated development of Colleges of Education;
- h) to carry our periodic research on the desirable entry requirements and duration of courses at the Colleges of Education level;
- i) to review, in consultation with the Finance and Supplies Department, the parameters for funding the Colleges of Education;
- j) to consider any matter pertaining to teacher education as maybe referred to it from time to time;
- k) to prepare NCCE MTSS and Action Plans. of other Units;
- l) to handle the Commission's conferences;
- m) to market of all Commission's publications;
- n) Monitoring and Evaluations of Academic Standards in Colleges of Education
- o) Production of Brochure monographs;
- p) Designing and production of NCCE Year Planners;
- q) Implementation/Coordination of Donor Projects such as UNICEF, UNESCO, the World Bank etc.; and

- r) to carry out other schedules as may be assigned by the Executive Secretary.

10.4 ACTIVITIES/ACHIEVEMENTS IN 2021

The following achievements were recorded by the four (4) Divisions of the Department in the year under review:

1. Collection and analysis of data arising from the operations of NCE-awarding institutions for 2017/2018, 2018/2019, 2019/2020 and 2020/2021 academic sessions;
2. Preparation and supply of statistical data to various organizations such as Federal Ministry of Education (FME, National Bureau of Statistics (NBS), Universal Basic Education Commission (UBEC) and other relevant stake holders;
3. Organized Data Management training in collaboration with ICT Department on web-based statistical application in Asaba for Southern zone and Zaria for Northern zone for officers in FCEs;
4. Publication of Volume 14 of Statistical Digest on Colleges of Education;
5. Publication of Volumes 17 and 18 of Journal of the Nigerian Teacher Today (TNTT);
6. Conducted Monitoring and Evaluation of Academic Standards and Teacher Education Policies in the following Federal Colleges of Education: FCE Zaria, FCE Katsina, FCE Kano, FCE (T) Gusau, FCET (T) Bichi, FCE(T) Omoku, FCE Obudu, and FCE(T) Asaba.
7. Published report on Monitoring of Learning Achievement in Integrated Science and Mathematics in Colleges of Education and other NCE-awarding Institutions; and
8. Designed and production of 2021 NCCE Year Planner;
9. Sales of Commission's publications (TNTT Journal, Statistical Digest and other publications).
10. Representation of NCCE at Joint Consultative Committee on Education (JCCE) and National Council on Education (NCE) meetings;
11. Pilot testing of the Instrument for Ranking of Colleges of Education. The

exercise was carried out in FCE Zaria, COE Gumel, COE Kura for North-West zones; FCE(T) Umunze, COE(T) Enugu, Havard Wilson COE Aba for the South-East zone and FCE Abeokuta, COE Ilesa, Mufutau Lanahun COE Ibadan for South-West zone.

12. Development of Instrument for Research on Public Perception on the Content, Quality and Duration of NCE program;
13. Coordinated the hosting of the National Summit on the Future of Nigeria Certificate in Education;
14. Organized an In-House Training on Planning Strategies and Research Proposal Writing for Commission Staff; and
15. Carried out other assignments as assigned by the Executive Secretary.

10.5 PARTNERSHIP ACTIVITIES

1. Participated in a USAID assistance project on Early Grade Reading (EGR);
2. Co-ordinated Family Life and Emerging Health Issues Capacity Building for Lecturers in Colleges of Education,
3. Coordinated and participated in various capacity building for academic staff in Colleges of Education on Trafficking in Persons Issues.

10.6 RESEARCH EMBARKED UPON

The Department carried the following researches during the year under review:

1. Conducted a study on Monitoring of Learning Achievement in Integrated Science and Mathematics in Colleges of Education and other NCE-awarding Institutions; and
2. Research on Public Perception on the Content, Quality and Duration of NCE program in Colleges of Education in Nigeria.

10.7 CHALLENGES

1. Irregular supply of Annual Statistical Data by the Colleges;
2. Supply of inaccurate or distorted data from the Colleges;
3. Irregular training of staff on Policy Formulations and Monitoring and Evaluation;
4. The incessant strike actions by College Unions that stalled the activities of the Department in COEs;

5. Inadequacy of office equipment such as Computers, Printers, External hard drive and UPS to facilitate Departmental activities;
6. Lack of Computer software packages for Statistics and Research Analysis;
7. Paucity of funds to carryout comprehensive activities of the Department such as data collection and verification, Monitoring & Evaluation, Research etc.;
8. Inadequate office accommodation for staff; and
9. Dilapidated office furniture and window blinds in the Department.

10.8 THE WAY FORWARD

1. Effort should be made for the supply of timely and accurate data from Colleges;
2. Adequate funds should be provided for verification of data from Colleges to enable production of accurate and timely Statistical Digest;
3. Training of staff on Policy Formulation, Monitoring and Evaluation should be organized;
4. Regular stakeholders' engagement to forestall strike actions by the Unions;
5. Supply of office equipment such as Computers, softwares, Printers, External hard drive, UPS, etc.

10.9 CONCLUSION

The Department acknowledges with gratitude the support of the Executive Secretary and members of the Management, resulting in the tremendous achievements recorded during the year under review. Furthermore, the Department was blessed with hard working and committed staff that delivered all assigned tasks as and when due with minimal supervision during the year under review. The Department hoped for more support from the Management in the year ahead for utmost discharge of its responsibilities.

**EDUCATION SUPPORT SERVICES AND INTERNATIONAL PARTNERSHIPS
DEPARTMENT**

11.0 INTRODUCTION

The Education Support Services and International Partnerships Department (ESSIP-D) was created in 2020 out of Academic Programmes Department mainly to booster linkages with local and international partners among other salient duties.

11.1 STRUCTURE OF THE DEPARTMENT

The Department operated within the year under review through five Divisions headed by four Deputy Directors and a Principal Programme Officer. These Divisions are:

- i) International Partnerships on Teacher Education (IPTE);
- ii) Library and Information Services (LIS);
- iii) Programme Support Services (PSS);
- iv) Early Grade Reading (EGR); and
- v) Internship and Induction (I & I)

11.2 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|--------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Librarian | 13 | 1 |
| 4 | Chief Confidential Sec | 12 | 1 |
| 5 | Chief Library Officer | 12 | 1 |
| 6 | Prin. Librarian | 11 | 1 |
| 7 | Prin. Programmes Officer | 11 | 1 |
| 8 | Snr. Librarian | 09 | 1 |
| 9 | Snr. Programmes Officer | 09 | 2 |
| 10 | Librarian I | 08 | 1 |
| 11 | Programmes Officer I | 08 | 6 |
| 12 | Programmes Officer II | 07 | 7 |
| | Total | | 26 |

11.3 FUNCTIONS AND PROFILE OF THE DIVISIONS

1) International Partnership on Teacher Education Division

The International Partnership on Teacher Education Division is scheduled to:

- i) Liaise with relevant international partners on matters of collaboration and development on Teacher Education;
- ii) Engage in joint research projects on global emerging issues on Teacher Education that will strengthen the capacity of all NCE awarding institutions;
- iii) Identify and collaborate with international partners in the provision of technical support, capacity building and study fellowships for teacher educators in the Colleges and staff of the Commission;
- iv) Identify, collate and make available to Colleges relevant international documentation and learning resource materials on Teacher Education;
- v) Encourage and provide a linkage between the Colleges and international partners on Teacher Education issues that will enhance the teaching/learning activities in the Colleges;
- vi) Monitor, evaluate and regularly keep track of the Commission's partnership with International agencies;
- vii) Interact, discuss and exchange views with international partners on challenges facing Teacher Education at the sub-degree level; and
- viii) Carry out any other functions assigned by the Director.

2) Library and Information Services Division

The Library and Information Services Division is scheduled to:

- i) Take charge of the Commission's Library and Documentation Centre;
- ii) Coordinate the library development in NCE Awarding Institutions through meeting the following library objectives:
 - Ensuring that its collections and services are designed to meet the objectives and information requirements of NCE Awarding Institutions;
 - Ensuring that resources and facilities provided by NCE Awarding Institutions are maximally used through proper organization and dissemination;
 - Giving qualitative reference and information services for study, teaching and research needs in the NCE Awarding Institutions;

- Evaluating from time to time the service delivery of the libraries in NCE Awarding Institutions in meeting the library and information needs of its users.
- Coordinate International Book Aids with International and Non-Governmental Organizations; and
- Carry out any other functions assigned by the Director

3) Programme Support Services Division

The Programme Support Services Division is scheduled to:

- Monitor and support the activities of Quality Assurance Directorate in the Colleges;
- Build capacity of Quality Assurance Directorates and potential assessors/ accreditors;
- Support institutions in the development of additional evaluation instruments to support implementation of the Accreditation Toolkit;
- Lay down and review regularly approved methods of assessment of staff and students;
- Identify capacity gaps in all categories of staff and recommend training needs and programmes for staffers;
- Document the various programmes/activities leading to quality improvement;
- Follow up on the implementation of External Quality Assurance recommendations;
- Distribute Minimum Standards to all NCE Awarding Institutions; and
- Carry out any other functions assigned by the Director.

4) Early Grade Reading Division

The Early Grade Reading Division is scheduled to:

- Provide Teacher Education Institutions with appropriate guidelines for the establishment of Early Grade Reading Resource Centres and regular monitoring of the functionality of the Centres;
- Ensure literacy promotion as an integral part of teacher preparation programmes in line with the provision in National Teacher Education Policy (NTEP);
- Collaborate with colleges in ensuring that teacher educators and pre-service teachers have sufficient mastery of academic content

- disciplines, pedagogy principles and their applications, including enhanced capacity to respond to learners with special needs;
- iv) Ensure effective implementation of the ECCE and Primary Education curriculum contents which includes teaching and learning of language of immediate environment and acquisition of basic reading skills and methodologies for pedagogical practices at the lower primary classes;
 - v) Taking charge of the Commission's Model Early Grade Reading Resource Centre Mini-Library and documentation section;
 - vi) Coordinating the library development in the colleges of education in relation to the pre-service Early Grade Reading materials;
 - vii) Facilitate implementation of collaborative projects between NCCE and International Development Partners such as USAID, ULS, DFID, UNICEF, UNESCO among others towards improved outcomes of teacher performance and children learning; and
 - viii) Carry out any other functions assigned by the Director.

5) Induction and Internship Division

The Induction and Internship Division is scheduled to:

- i) Monitor compliance with the provisions in the NCE Minimum Standards and Pre-Service Teacher Standards with respect to:
 - Micro Teaching
 - Teaching Practice
 - Students Industrial Work Experience Scheme (SIWES)
 - Acculturation
- ii) Serve as linkage between NCCE and NCE awarding Institutions on matters relating to SIWES, Acculturation and Teaching Practice;
- iii) Coordinate all activities leading to successful SIWES, Acculturation and Teaching Practice; and
- (iv) Carry out any other functions assigned by the Director.

11.4 Major Activities in 2021

The following were the major activities performed by the Department in 2021:

- i) Conduct of 1st Virtual Education Symposium in collaboration with USAID-Nigeria between 15th and 17th March, 2021 on the theme “Basic Literacy Issues in Nigeria: Light at the end of the tunnel?!”
- ii) Development of draft National Reading Framework (NRF) in collaboration with United States Agency for International Development (USAID) and Northern Education Initiative Plus (NEIPlus) on 15th to 20th March, 2021 at Ibeto Hotel, Abuja.
- iii) Public presentation of the new Igbo and Yoruba Teaching Learning Materials (TLMs) to State Governments and Ministries of Education in both South-West and South-East geo-political zones in preparation for implementation of the new NCE pre-service Early Grade Reading (EGR) course.
- iv) Participation in virtual meetings for official close-out of the NEIPlus offices in the two pilot States of Bauchi and Sokoto.
- v) Virtual planning meetings for the National close-out of the NEIPlus project, Abuja office.
- vi) Attendance and Paper presentations at the 3rd National Conference of Nigeria Centre for Reading Research and Development (NCRRD) at Bayero University Kano, 18th – 22nd October, 2021; on:
 - Children’s Books and The Teaching of Reading Comprehension in Early Grade Level; and
 - Children’s Books and Imperative of Teaching Pre-Reading Skills to Nigerian Teacher Trainees.
- vii) Participation in the NEIPlus Close-out meeting at Fraiser Suit on 4th May 2021.
- viii) Flag-off and Conduction of National Sensitization on Pre-Service Early Grade Reading Course for all NCE Awarding Institutions across the six (6) Geopolitical Zones, executed February 14th – 25th, 2022.
- ix) Submission of Master and Placement lists from 32 COEs to Industrial Training Fund (ITF) headquarters, Jos.

- x) Monitoring of SIWES/Acculturation programme in Colleges of Education across six (6) Geo-political zones;
- xi) Monitoring of Teaching Practice exercise in Colleges of Education across six (6) Geo-political zones;
- xii) Inaugural Partnership meeting between NCCE, Raw Materials and Research Development Council (RMRDC) and BrainWealth Projects on Implementation of Science and Technology Knowledge Based Advancement Programme held at the NCCE secretariat on 11th June, 2021;
- xiii) Participation in Nigeria Evaluation Verification System (NEVS) programme on 28th September, 2021 held at ICT Department NCCE, Abuja.

11.5 CHALLENGES

The Department was faced with the following challenges during the year under review:

1. Inadequate staffing: Few personnel were posted to pioneer the Department.
2. Low awareness by the public on the creation of the Department.
3. Inadequate funds to execute the main duties of the Department.
4. Lack of enough office equipment, furnitures and facilities.
5. Difficulties in quick execution of duties due dispersed available office spaces.

11.6 WAY FORWARD

For the Department to function optimally in the year ahead there is the need to:

1. Recruit more capable academic staff to man the various vacant positions.
2. More public awareness should be made on its creation.
3. Adequate provisions of funds is required to execute the assigned mandates.
4. More office equipment and facilities should be provided for staff efficiency.
4. Office re-allocation should be done for effective coordination of staff.

For further enquiries the Department can be contacted through email address: edu.essipncce2020@yahoo.com, and edu.essipncce2020@gmail.com.

PERSONNEL MANAGEMENT DEPARTMENT

12.0 INTRODUCTION

The Personnel Management Department was the centre of activities of the Commission in 2021. During the year under review, the Department performed creditably its traditional roles on staff appointments, promotions and discipline.

12.1 FUNCTIONS OF THE DEPARTMENT

The following are the main functions of the Department:

- (i) General Administration of the Commission
- (ii) Personnel Matters of the Commission
- (iii) Communication to various Colleges of Education
- (iv) Review of Scheme and Condition of Service
- (v) Establishment Matters
- (vi) Welfare Services
- (vii) Administration of Pension
- (viii) Staff training and Development
- (ix) Management of Office Furniture and equipment.
- (x) Management of Transport Facilities
- (xi) Any other duty as may be assigned from time to time.

12.2 STRUCTURE OF THE DEPARTMENT

The Department is structured into five (5) Divisions with Dauda M. Yabani as the Head of the Department. The Divisions are as shown in table below:

| SN | DIVISION | HEAD |
|----|----------------------------------------------------|-------------------------|
| 1 | Training, Industrial Relations and College Matters | Arinze E. Ukeje |
| 2 | Welfare | Mrs Thilza A. Philip |
| 3 | Pension | Mrs Akingbehin O. Toyin |
| 4 | General Services | Mr Anwan O. Amos |
| 5 | Establishment | Mal Alhassan Abdullahi |

12.3 COMMISSION'S SENIOR STAFF DISPOSITION LIST AS AT 31ST DECEMBER, 2021

As at the end of year 2021 the Commission had 292 staff on pensionable appointment as detailed below:

Executive Secretary's Office

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Executive Secretary | Consolidated | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Chief Internal Auditor | 13 | 1 |
| 4 | Asst. Chief personnel officer | 12 | 1 |
| 5 | Chief Confidential Secretary | 12 | 1 |
| 6 | Asst. Chief Internal Auditor | 12 | 1 |
| 7 | Chief Executive Officer | 12 | 1 |
| 8 | Snr. Internal Auditor | 09 | 1 |
| 9 | Prin. Executive Officer | 09 | 1 |
| 10 | Snr. Executive Officer | 08 | 1 |
| 11 | Personnel officer II | 07 | 2 |
| 12 | Auditor II | 07 | 1 |
| 13 | Chief Clerical Officer | 06 | 3 |
| 14 | Clerical Officer II | 03 | 1 |
| | Total | | 17 |

Personnel Management Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 4 |
| 3 | Chief Personnel Officer | 13 | 1 |
| 4 | Asst. Chief Personnel Officer | 12 | 8 |
| 5 | Chief Confidential Secretary | 12 | 1 |
| 6 | Chief Executive officer | 12 | 2 |
| 7 | Chief Technical Officer | 12 | 1 |
| 8 | Prin. Personnel Officer | 11 | 7 |
| 9 | Snr. Personnel Officer | 09 | 9 |

| | | | |
|----|--------------------------|----|----|
| 10 | Personnel Officer I | 08 | 2 |
| 11 | Personnel Officer II | 07 | 7 |
| 12 | Higher Executive Officer | 07 | 2 |
| 13 | Confidential Sec. II | 07 | 1 |
| 14 | Chief Clerical Officer | 06 | 3 |
| 15 | Chief Motor Drivee | 06 | 22 |
| 16 | Confidential Sec. III | 06 | 1 |
| 17 | Snr. Clerical officer | 05 | 1 |
| | | | |
| 18 | Snr. Motor Driver | 05 | 1 |
| | Total | | 74 |

FINANCE AND SUPPLIES DEPARTMENT

| S/N | DESCRIPTION | SAARY(CONTEDISS) | NUMBER |
|-----|-------------------------------------|------------------|--------|
| 1 | Ag. Director | 14 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Accountant | 13 | 8 |
| 4 | Asst. Chief Accountant | 12 | 5 |
| 5 | Chief Confidential Sec. | 12 | 1 |
| 6 | Prin. Accountant | 11 | 1 |
| 7 | Snr. Accountant | 09 | 4 |
| 8 | Prin. Executive officer (GD) | 09 | 1 |
| 9 | Accountant I | 08 | 2 |
| 10 | Snr. Executive Officer (Acct.) | 08 | 1 |
| 11 | Accountant II | 07 | 3 |
| 12 | Higher Executive Officer (Acct,) | 07 | 2 |
| 13 | Higher Executive Officer (GD,) | 07 | 2 |
| 14 | Confidential Sec. III | 06 | 1 |
| 15 | Chief Clerical Officer | 06 | 1 |
| | Total | | 36 |

Academic Programmes Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Chief Programmes Officer | 13 | 2 |
| 4 | Prin. Programmes Officer | 11 | 3 |
| 5 | Snr. Programmes Officer | 09 | 1 |
| 6 | Programmes Officer I | 08 | 9 |
| 7 | Programmes Officer II | 07 | 11 |
| 8 | Snr. Data Processing Officer | 07 | 1 |
| 9 | Chief Clerical Officer | 06 | 2 |
| 10 | Clerical Officer I | 04 | 1 |
| | Total | | 32 |

Educational Support Service and International partnership (ESSIP) Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|--------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Librarian | 13 | 1 |
| 4 | Chief Confidential Sec | 12 | 1 |
| 5 | Chief Library Officer | 12 | 1 |
| 6 | Prin. Librarian | 11 | 1 |
| 7 | Prin. Programmes Officer | 11 | 1 |
| 8 | Snr. Librarian | 09 | 1 |
| 9 | Snr. Programmes Officer | 09 | 2 |
| 10 | Librarian I | 08 | 1 |
| 11 | Programmes Officer I | 08 | 6 |
| 12 | Programmes Officer II | 07 | 7 |
| | Total | | 26 |

Information and Corporate Services Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Legal Officer | 13 | 2 |
| 3 | Chief Public relation officer | 13 | 1 |
| 4 | Chief Confidential Sec | 12 | 1 |
| 5 | Asst. Chief PRO | 12 | 1 |
| 6 | Prin. PRO | 11 | 1 |
| 7 | Snr. Legal Officer | 09 | 1 |
| 8 | Public relation officer I | 08 | 2 |
| 9 | Legal Officer I | 08 | 1 |
| 10 | Higher Executive Officer (PR) | 07 | 1 |
| 11 | Public Relation Officer II | 07 | 1 |
| 12 | Snr. Clerical Officer | 05 | 1 |
| | Total | | 14 |

Information and Communication Technology (ICT) Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Confidential Sec. | 12 | 1 |
| 4 | Asst. Chief Data Processing Officer | 11 | 1 |
| 5 | Asst. Chief Executive Officer (Computer) | 11 | 1 |
| 6 | Programme Analyst I | 08 | 1 |
| 7 | Snr. Executive Officer (GD) | 08 | 1 |
| 8. | Data Processing Officer II | 07 | 1 |
| 9 | Programme Analyst II | 07 | 1 |
| 10 | Data Processing Officer II | 07 | 1 |
| 11 | Data Processing Officer III | 06 | 1 |
| 12 | Clerical Officer I | 04 | 1 |
| | Total | | 12 |

Physical Planning and Development (PP&D) Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Deputy Director | 14 | 1 |
| 2 | Chief Technical Officer | 12 | 2 |
| 3 | Asst. Chief Quantity Surveyor | 12 | 1 |
| 4 | Asst. Chief Building Officer | 12 | 1 |
| 5 | Asst. Chief Engineer (Civil) | 12 | 1 |
| 6 | Asst. Chief Technical Officer | 11 | 3 |
| 7 | Snr. Town Planning officer | 09 | 1 |
| 8 | Snr. Lands Officer | 09 | 1 |
| 9 | Snr. Architecture | 09 | 2 |
| 10 | Snr. Engineer | 09 | 4 |
| 11 | Snr. Confidential Sec | 09 | 1 |
| 12 | Architecture I | 08 | 1 |
| 13 | Engineer I | 08 | 1 |
| 14 | Snr. Executive Officer (GD) | 08 | 1 |
| 15 | Architecture II | 07 | 1 |
| 16 | Engineer II (Electric) | 07 | 1 |
| 17 | Higher Technical Officer | 07 | 4 |
| 18 | Foreman | 06 | 1 |
| 19 | Chief Artisan | 06 | 1 |
| 20 | Technical Officer | 06 | 2 |
| 21 | Snr. Clerical Officer | 05 | 1 |
| | Total | | 32 |

Special Duties Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-----------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Nursing Officer | 12 | 4 |
| 4 | Prin. Nursing Officer | 11 | 1 |
| 5 | Chief Typist | 08 | 1 |

| | | | |
|---|----------------------------|----|----|
| 6 | Personnel Officer I | 07 | 1 |
| 7 | Community Health Assistant | 06 | 1 |
| 8 | Chief Clerical Officer | 06 | 2 |
| | Total | | 14 |

Planning Research and Statistics Department

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Statistician Assistant | 12 | 1 |
| 3 | Chief Confidential Sec. | 12 | 1 |
| 4 | Prin. Planning Officer | 11 | 2 |
| 5 | Asst. Chief Statistician Assistant | 11 | 1 |
| 6 | Snr. Planning Officer | 09 | 1 |
| 7 | Planning Officer I | 08 | 6 |
| 8 | Personnel Officer I | 08 | 1 |
| 9 | Planning Officer II | 07 | 7 |
| 10 | Statistician II | 07 | 1 |
| 11 | Clerical Officer I | 04 | 1 |
| | Total | | 23 |

Procurement Department

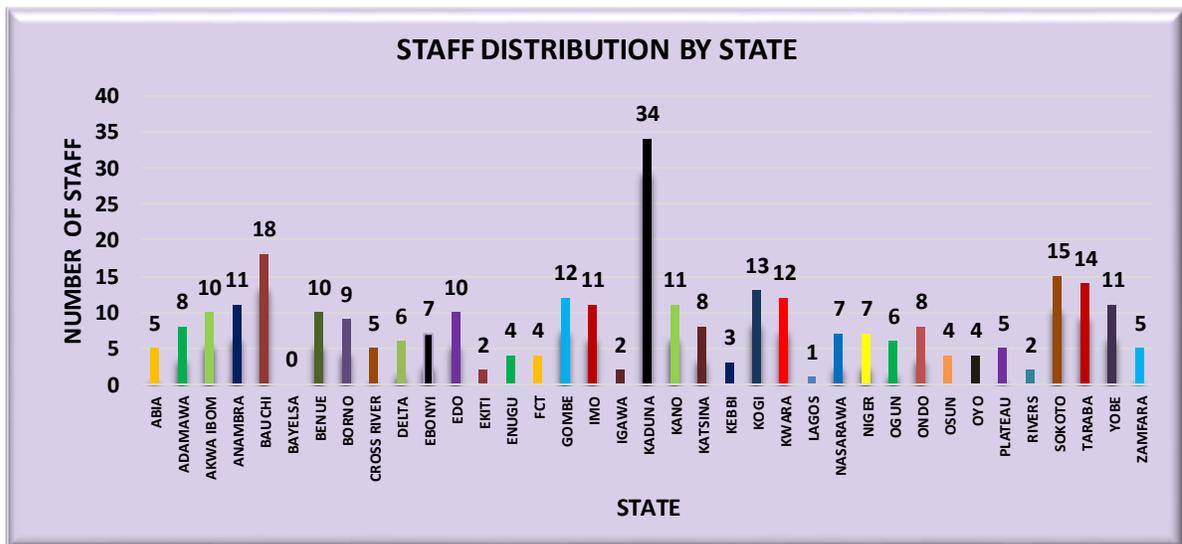
| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|---------------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Accountant | 13 | 2 |
| 3 | Chief Procurement Officer | 13 | 1 |
| 4 | Asst. Chief Accountant | 12 | 1 |
| 5 | Asst. Chief Procurement Officer | 12 | 1 |
| 6 | Asst. Chief Executive Officer (Procurement) | 11 | 1 |
| 7 | Prin. Procurement Officer | 11 | 1 |
| 8 | Snr. Accountant | 09 | 1 |
| 9 | Procurement Officer I | 08 | 2 |

| | | | |
|----|------------------------|----|----|
| 10 | Procurement Officer II | 07 | 2 |
| | Total | | 13 |

12.4 STAFF DISTRIBUTION BY STATES

| S/ N | STATE | SALARY GRADE LEVEL | | | | | | | | | | | | | | | TOT AL | PERCEN TAGE |
|---------|----------------|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----------|----------------|
| | | C S | 1 5 | 1 4 | 1 3 | 1 2 | 1 1 | 0 9 | 0 8 | 0 7 | 0 6 | 0 5 | 0 4 | 0 3 | 0 2 | 0 1 | | |
| 1 | ABIA | | | 1 | 1 | | | 1 | 1 | 1 | | | | | | 5 | 1.7 | |
| 2 | ADAMA WA | | | 1 | 1 | 3 | | | | 1 | 2 | | | | | 8 | 2.7 | |
| 3 | AKWA IBOM | | | 3 | 1 | | 1 | | 3 | 1 | | 1 | | | | 10 | 3.2 | |
| 4 | ANAMB RA | | | 1 | 1 | 2 | 1 | 2 | 1 | 3 | | | | | | 11 | 3.5 | |
| 5 | BAUCHI | | | | | 2 | 1 | 1 | 2 | 7 | 4 | | | 1 | | 18 | 5.7 | |
| 6 | BAYELSA | | | | | | | | | | | | | | | 0 | 0.0 | |
| 7 | BENUE | | 1 | | 1 | 2 | 3 | | | 1 | 1 | | 1 | | | 10 | 3.2 | |
| 8 | BORNO | | | | 1 | 1 | | 1 | 3 | 2 | | 1 | | | | 9 | 2.8 | |
| 9 | CROSS RIVER | | | | | | 1 | 2 | 2 | | | | | | | 5 | 1.6 | |
| 10 | DELTA | | | | | | 1 | 2 | | 3 | | | | | | 6 | 1.9 | |
| 11 | EBONYI | | | | | 2 | 1 | 1 | | 2 | 1 | | | | | 7 | 2.2 | |
| 12 | EDO | | | | | 3 | 1 | | 4 | | 2 | | | | | 10 | 3.2 | |
| 13 | EKITI | | | 1 | | | | 1 | | | | | | | | 2 | 0.6 | |
| 14 | ENUGU | | | | | | | 2 | | 1 | 1 | | | | | 4 | 1.3 | |
| 15 | FCT | | | | | | | | 1 | 1 | 2 | | | | | 4 | 1.3 | |
| 16 | GOMBE | | 1 | | | 1 | 2 | | 2 | 3 | 3 | | | | | 12 | 3.8 | |
| 17 | IMO | | 1 | | | | 1 | 3 | 3 | 1 | 1 | | 1 | | | 11 | 3.5 | |
| 18 | JIGAWA | | | 1 | | | | | 1 | | | | | | | 2 | 0.6 | |
| 19 | KADUNA | | | 3 | 6 | 9 | 2 | 2 | 2 | 3 | 7 | | | | | 34 | 10.7 | |
| 20 | KANO | | | | 1 | 1 | 1 | | 1 | 5 | 2 | | | | | 11 | 3.5 | |
| 21 | KATSINA | | 1 | 1 | | | 1 | 1 | | | 4 | | | | | 8 | 2.5 | |
| 22 | KEBBI | | 1 | | | | 1 | | | | 1 | | | | | 3 | 0.9 | |
| 23 | KOGI | | | | | 2 | 1 | 2 | 3 | 3 | 2 | | | | | 13 | 4.1 | |
| 24 | KWARA | | | 2 | 1 | 2 | | | 5 | 1 | 1 | | | | | 12 | 3.8 | |

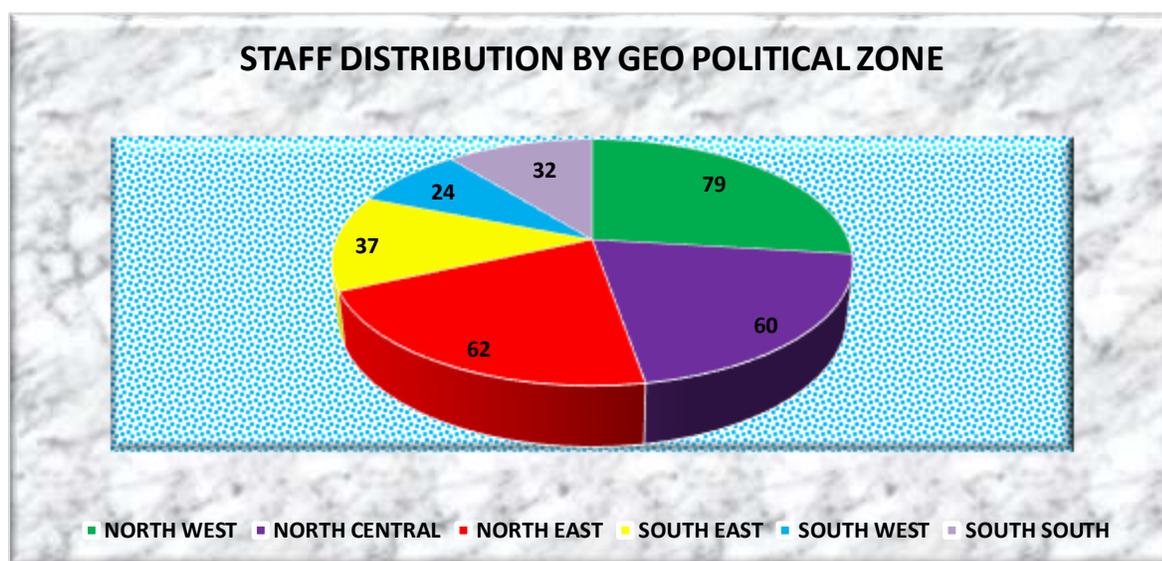
| | | | | | | | | | | | | | | | | | | | | |
|----|--------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|--------------|
| 25 | LAGOS | | 1 | | | | | | | | | | | | | 1 | 0.3 | | | |
| 26 | NASARA WA | | | 2 | | 1 | | 2 | | | 2 | | | | | 7 | 2.2 | | | |
| 27 | NIGER | | | | | | 1 | 1 | 3 | 2 | | | | | | 7 | 2.2 | | | |
| 28 | OGUN | | | 1 | 2 | 1 | 1 | | 1 | | | | | | | 6 | 1.9 | | | |
| 29 | ONDO | | 1 | 1 | 2 | | | 1 | | 2 | 1 | | | | | 8 | 2.5 | | | |
| 30 | OSUN | | | | | 2 | | | | 1 | 1 | | | | | 4 | 1.3 | | | |
| 31 | OYO | | | 1 | 2 | | | | | 1 | | | | | | 4 | 1.3 | | | |
| 32 | PLATEAU | | | | | 1 | | 1 | | 3 | | | | | | 5 | 1.6 | | | |
| 33 | RIVERS | 1 | | | | 1 | | | | | | | | | | 2 | 0.6 | | | |
| 34 | SOKOTO | | | | 1 | 4 | | 4 | 2 | 2 | 1 | | 1 | | | 15 | 4.7 | | | |
| 35 | TARABA | | | | | 2 | | | | 2 | | | | | | 4 | 1.3 | | | |
| 36 | YOBE | | 1 | | | | | 2 | | 6 | 1 | | | 1 | | 11 | 3.5 | | | |
| 37 | ZAMFAR A | | | | | | 1 | 1 | 1 | 1 | 1 | | | | | 5 | 1.6 | | | |
| | TOTAL | 1 | 8 | 9 | 9 | 4 | 2 | 3 | 4 | 2 | 1 | 8 | 1 | 4 | 3 | 2 | 0 | 0 | 294 | 100.0 |



12.5 STATISTICAL STAFF DISTRIBUTION BY GEO-POLITICAL ZONE

Below is the geo-political zone distribution of personnel in Commission as the end of 2021:

| S/N | GEO-POLITICAL ZONE | SALARY GRADE LEVEL | | | | | | | | | | | | | | | TOTAL | % |
|-----|--------------------|--------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|----|
| | | CS | 15 | 14 | 13 | 12 | 11 | 09 | 08 | 07 | 06 | 05 | 04 | 03 | 02 | 01 | | |
| | NORTH WEST | | 2 | 5 | 8 | 15 | 5 | 8 | 1 | 7 | 11 | 16 | | 1 | | | 79 | 25 |
| | NORTH CENTRAL | | 1 | 4 | 2 | 9 | 5 | 6 | 13 | 11 | 8 | | 1 | | | | 60 | 19 |
| | NORTH EAST | | 2 | 1 | 1 | 7 | 6 | 4 | 7 | 20 | 9 | 3 | | 2 | | | 62 | 20 |
| | SOUTH EAST | | | 2 | 1 | 5 | 3 | 8 | 5 | 8 | 4 | | 1 | | | | 37 | 12 |
| | SOUTH WEST | | 1 | 3 | 6 | 3 | 1 | 2 | 1 | 4 | 2 | | | | | | 24 | 8 |
| | SOUTH SOUTH | 1 | 2 | 1 | 4 | 4 | 4 | 9 | 4 | 2 | 1 | | | | | | 32 | 10 |
| | TOTAL | 1 | 8 | 16 | 22 | 43 | 24 | 37 | 31 | 52 | 35 | 19 | 2 | 3 | 0 | 0 | 293 | 94 |



12.6 STAFF PROMOTION EXERCISE

A total of 31 staff were promoted in the year under review. They are:

12.6.1 PERSONNEL MANAGEMENT DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|-----------------------------|-------------------------|--------------------|
| 1 | Thilza Amsa Phillip | Chief Personnel Officer | Deputy Director |
| 2 | Akingbehin Olufumilola | Chief Personnel Officer | Deputy Director |
| 3 | Anwan Amos Otobong | Chief Personnel Officer | Deputy Director |
| 4 | Mohammed Yakubu | Ass.Chief Ex. Offr | Chief Ex. Offr |
| 5 | Odiachi Ruth Adenne Charles | Prin.Per. Offr | Asst Chief Per.Off |

| | | | |
|---|------------------------|------------------|----------------|
| 6 | Bobboi Hussaina | Senior.Per. Offr | Prin.Per. Offr |
| 7 | Ezeife Obianuju Chika | Per.Offr I | Senr.Per. Offr |
| 8 | Gabriel Jacob Orovwode | Chief Driver | Per.Off II |

12.6.2 SPECIAL DUTIES DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|----------------------------|-----------------------------------|-----------------------------|
| 1 | Akpan Solomon Duke | Chief Medical lab officer | Deputy Dirtector |
| 2 | Zangina Suleiman | Chief Personnel Officer | Deputy Director |
| 3 | Akin-Ogunsina Oluwatoyin O | Chief Personnel Officer | Deputy Director |
| 4 | Gangas Rebecca | Assistant Chief Executive Officer | Chief Executive Officer |
| 5 | Uloko Gregory | Senior Personnel Officer | Principal Personnel Officer |
| 6 | Azuana A. Ondona | Senior Nursing Officer | Principal Nursing Officer |
| 7 | Anari Eleng Eleng | Personnel Officer II | Personnel Officer I |

12.6.3 PLANNING RESEARCH & STATISTICS DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|-----------------------|----------------------|---------------------|
| 1 | Kefas Usman Godebe | Personnel Officer II | Personnel Officer I |
| 2 | Aondosoo Umar Collins | Clerical Officer II | Clerical Officer I |

12.6.4 ACADEMIC PROGRAMMES DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|----------------------|---------------------|------------------------|
| 1 | Moyi Hamza | Program Officer I | Senior Program Officer |
| 2 | Tukur Idris | Program Officer I | Senior Program Officer |
| 3 | Abu Musa | SDO | HDO |
| 4 | Suleiman Umar Lamido | Clerical Officer II | Clerical Officer I |

12.6.5 FINANCE & SUPPLIES

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|-------------------------|-------------------------------|----------------------------------|
| 1 | Akinsola Hannah Adejoke | Assistant Chief Accountant | Assistant Director |
| 2 | Ubogu Chinedu Charles | Principal Accounting Officer | Chief Accounting Officer |
| 3 | Chinelo Buzugbe | Senior Accounting Officer | Principal Accounting Officer |
| 4 | Mohammed Samaila | Senior Executive Officer (GD) | Principal Executive Officer (GD) |
| 5 | Bayero Yakubu Zakka | Executive Officer (GD) | Higher Executive Officer (GD) |
| 6 | Emmanuel Elizabeth | Snr.Cleri Off | Chief Cleri Off |

12.7.5 PROCUREMENT DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|----------------------|----------------------------|-------------------------------|
| 1 | Ismail Abbas Junaidu | Senior Procurement Officer | Principal Procurement Officer |

12.7.6 PHYSICAL PLANNING AND DEVELOPMENT DEPARTMENT

| SN | NAME | FORMER RANK | PRESENT RANK |
|----|----------------------|--------------------------------------|--------------------------|
| 1 | Minin Yahaya | Technical Officer | Higher Technical Officer |
| 2 | Tuta Ba'aba Zankuloi | Technical Officer | Higher Technical Officer |
| 3 | Lukman Ishaq | Assistant Technical Officer (Electr) | Technical Officer |

12.8 CONVERSION OF APPOINTMENT

The following staffs were converted to Officers cadre after obtaining additional and relevant qualifications and availability of vacancies.

| S/N | NAME | FROM | TO | EFFECTIVE DATE |
|-----|-----------------|------------------------------------------------------------|-------------------------------------------------|-----------------------------|
| 1 | Mohammed Yakubu | Chief Executive Officer (General Duties) on CONTEDISS 12/6 | Asst. Chief personnel Officer on CONTEDISS 12/6 | 4 TH April, 2021 |
| 2 | Dogo Samuel | Chief Executive Officer (General Duties) on CONTEDISS 12/7 | Ass Chief Personnel Officer on CONTEDISS 12/7 | 7 th July, 2021 |

12.9 CONFIRMATION OF APPOINTMENT

Having met the requirements, Malam Ahmed Idris was confirmed on permanent and pensionable appointment with effect from 24th December, 2021.

12.10 ACTIVITIES OF THE DEPARTMENT IN THE YEAR 2021

The following activities were carried out by the Department in the year under review:

12.10.1 STAFF IDENTITY CARD

Identity Cards were produced to thirty-four (34) staff who were promoted in the year under-review in consonance with their new ranks.

12.10.2 PENSION MATTERS

Despite the continued challenges of Covid-19 Pandemic on the activities of the commission in the year 2021, the department was able to expediently discharge its mandate of ensuring that pension matters of all the retirees and staff due for retirement were dully addressed in compliance with the guidelines provided by the National Pension Commission (Pencom).

12.10.3 RETIREMENT FROM SERVICE

The Department processed retirement benefits of the underlisted Staff who retired from Service in the year 2021:

| SN | NAME | GRADE LEVEL | EFFECTIVE DATE OF RETIREMENT | TYPE OF RETIREMENT |
|----|---------------------------|-------------|----------------------------------|--------------------|
| 1 | Paul Sunday Odafi Onochie | 15/7 | 6 th April, June 2021 | Age (60 years) |
| 2 | Bello Sa'adatu Salihu | 14/7 | 28 th June, 2021 | Age (60 years) |
| 3 | Godwin Ahmadu Oahimire | 14/7 | 24 th September, 2012 | Age (60 years) |
| 4 | Yusuf Tanko | 12/11 | 6 th November, 2021 | Age (60 years) |
| 5 | Abubakar Sadiq Yahuza | 14/9 | 10 th November, 2021 | Age (60 years) |
| 6 | Obasi Jonah Chijindu, mni | 15/9 | 12 th December, 2021 | Age (60 years) |

12.10.4 DEATH

The Commission lost a former Executive Secretary Professor Monday Tommy Joshua on Friday, 23rd July and a staff, Mr. Oliver Olalekan Abraham, Deputy Director Finance & Supplies Department on the 22nd of May during the year under review.

12.10.5 REVIEW OF SCHEMES AND CONDITIONS OF SERVICE

The Department reviewed the Commission's Schemes and Conditions of Service which has been in use since 1990 based on approval granted by Office of the Head of Civil Service of the Federation.

12.10.6 STAFF WELFARE

In the year under review, the Department proposed and got Management's approval for upward review of staff welfare packages as regards to retirement/parting gift, marriage gift, loss of spouse and parent/guardian.

12.10.7 STAFF TRAINING

In order to build capacity of employees, the Commission sponsored all staff for manpower trainings, conferences and workshops during the year under review.

12.10.8 DISTRIBUTION OF OFFICE FURNITURE AND EQUIPMENT

In order to improve staff productivity and boost their morales, the Commission procured some modern equipment and facilities in 2021. These were

distributed to deserving staff across the Departments. Items purchased include airconditioners, furnitures, photocopiers and computers with internet facilities.

12.11 CHALLENGES

The following were the major challenges of the Department in 2021:

- (i) Difficulty in reviewing the 1989 enabling Act of the Commission on retirement age to be in tandem with the practice in Colleges of Education in order to attract more qualified personnel.
- (ii) Funding: More funds are required to enable sufficient Staff training and development.
- (iii) Office equipment – More Printers, Photocopiers and Air Conditioners are needed for smooth operation of the Commission.
- (iv) Non-Commencement of 2010 Re-Negotiation with Unions.
- (v) Man power needs - More Staff are required for efficient and effective operation of the Commission especially the Academic Departments.

12.12 WAY FORWARD

The Department hereby suggests the following as ways forward in 2021:

- (i) Passage of the proposed Bill to review Commission's enabling Act of 1989.
- (ii) Release of more funds for staff capacity building and other activities.
- (iii) Procurement of more office furnitures and equipment.
- (iv) Resumption of re-negotiation of 2010 FGN/ Unions Agreements.
- (v) Recruitments of more high calibre academic personnel.

FINANCE AND SUPPLIES DEPARTMENT

13.0 INTRODUCTION

13.1 Act No. 3 of 17th January, 1989 amended by Act No. 12 of 1993 that established **National Commission for Colleges of Education (NCCE)** saddled it with responsibilities requiring huge financial resources, which must be budgeted for, adequately managed, monitored, properly controlled, safeguarded and reported to ensure accountability and transparency.

This enabling law further outlines amongst other functions the following:

- i) Inquire into and advice the Federal Government on the Financial needs, both recurrent (Personnel and Overhead) and Capital of the Commission and Federal Colleges of Education, to enable them meet the objectives of producing adequately trained teachers for the Country.
- ii) Act on behalf of the Commission, as the medium for channeling all external aids to Federal Colleges of Education in Nigeria, and the Monitoring of same.
- iii) Receive Block Grants from the Federal Government and allocate same to Federal Colleges of Education in line with such formula as may be laid down from time to time by the Federal Executive Council.

The major vehicle through which the above activities are implemented and monitored in **NCCE** is the Finance and Supplies Department.

The establishment of the Department to account for all income and expenditure of the Commission in line with Federal Government Financial Regulations and Extant Rules, is equally responsible for the Commission's "**Self Accounting**" Status.

13.2 FUNCTIONS OF THE FINANCE AND SUPPLIES DEPARTMENT:

The Finance and Supplies Department is that part of the National Commission for Colleges of Education, responsible for the management of its funds. It is able to achieve this through planning, organizing, reporting and compliance, accounting for, and controlling the Commission's financial resources. Its

activities are strictly guided by the financial regulations, treasury circulars and other extant rules.

The Department plays a crucial role in assisting the Commission across a wide range of policy areas designed to ensure that its core mandate objectives are achieved, particularly with reference to Financial Management as it affects the general operation of the Commission.

Such roles include, but are not limited to:

- a) Adviser to the Accounting Officer:** The Department through its Director is mandated to advise the Accounting Officer on all financial matters as well as the more technical provisions of Financial Regulations and other Treasury and Finance Circulars.
- b) Accounting:** The purpose of which is to carefully and accurately record the financial consequences of the Commission's activities. It covers all activities undertaken by or on behalf of the Commission that results in a financial obligation or benefit, (e.g. Accreditation/Re-Accreditation, Resource visitation, Financial Monitoring exercise of Federal Colleges of Education etc.) As such the department maintains proper accounting records such as books of accounts, Main and Subsidiary Ledgers.
- c) Transaction Processing:** This involves the recording and settlement of financial transactions/cash obligations arising from the activities of the Commission. Payments and Receipts are coded and recorded in statutory books prescribed by the Accountant-General of the Federation, and in line with the contents of Financial Regulation. Such Books Include Cash books, Debtors and Creditors Ledgers, General Ledgers etc.
- d) Reporting:** This activity by the Department entails the use of aggregated financial transactions from the General ledger, together with any required accounting adjustments, to produce a Trial balance based on the approved chart of accounts. This Trial balance in turn, enables the production of Basic/Statutory Financial Statements and Balance Sheet, required by certain regulatory agencies such as The Accountant- General of the Federation, The Auditor-General for the Federation, the Public Accounts Committee of the National Assembly, and Donor/Partner International Agencies, just to mention a few.

e) Financial Control: The Finance and Supplies Department employ this measure to ensure the safe guard and protection of the Commission's Assets, and also ensures that all financial transactions are accurately recorded and reported. It includes but is not limited to, setting internal control policies, reconciling Bank accounts with recorded transactions, and monitoring/securing payment vouchers.

f) Compliance: The Department ensures that the Commission meets the requirements of Government and other Regulatory Agencies, in the collection, custody, recording and disbursement of public funds.

Regulatory Compliance covers the range of activities necessary to produce, communicate and verify financial information, to meet legal/statutory requirements (e.g. the completion of statutory accounts) which are a demonstration that the Management and control procedures of the Commission meet required standards, and are in line with laid down rules and regulations of Government.

Tax Compliance on the other hand relates to the accurate deduction and timely remittance of **PAYE, WHT**, and **VAT** to the relevant tax authority, on behalf of the Commission. The Department aids the Commission in computing Tax liabilities and remits same to the relevant Tax authority, and where necessary engage tax authorities in negotiations on proper assessment and collection of taxes.

The Department promptly deals with all queries from Internal Audit Unit, Inspectorate Department, Office of the Accountant-General, Office of the Auditor-General and Public Accounts Committee of the National Assembly.

g) Risk Management: The Finance and Supplies Department, also identifies financial risks across the activities of the Commission and advises the management as appropriate. It goes further to monitor all action plans designed by management to manage such risks. This action ensures the safety and security in the collection custody and disbursement of public fund.

h) Funding: The Department informs and engages the relevant agencies (Federal Ministry of Finance, National Assembly, International donor/partner agencies) to obtain and maintain the necessary financial

resources for the attainment of the **CORE** mandates of the Commission. The provision of financial information enables funding authorities to appraise the Commission's performance, the strength of its accounting system, its financial requirements and its level of compliance with regulatory requirements. This is in addition to the financial information provided by the Department, and made publicly available through regulatory disclosures.

- i) Financial Monitoring Activities:** The Commission through its Finance and Supplies Department Carry out its Statutory Financial Monitoring Exercise of all Federal Colleges of Education in Nigeria. Fallout from this exercise includes:
- i.** Monitoring and responding to areas of needs of all Federal Colleges of Education, (through annual Budget Preparation/defence).
 - ii.** Ensuring the Implementation of the necessary checks and balances in the management of public funds by all Federal Colleges of Education.
 - iii.** Communicating Financial and ethical guidelines as contained in the Financial Regulations, treasury circulars and extant rules that may be issued from time to time, to all Federal Colleges of Education.
 - iv.** Providing appropriate training, development and mentoring for staff of the department and Bursary staff of Federal Colleges of Education to enhance productivity.
 - v.** Ensuring that all Federal Colleges of Education comply with statutory requirements of government, designed to guarantee, transparency and accountability in the receipt, custody and disbursement of public funds.
 - vi.** Mediating between relevant State tax authorities and the Federal College of Education on assessments and payments of taxes where necessary.

13.3 DIVISIONS IN THE DEPARTMENT

The nine interlinked activities stated above, make up the functions of the Finance and Supplies Department of the Commission. However, these

Functions are carried out through a number of Divisions that make up the Department. These Divisions are:

- FUNDS MANAGEMENT AND CONTROL
- FINAL ACCOUNTS
- BUDGET
- SALARIES AND PENSION DIVISION
- PURCHASING & STORES DIVISION

13.4 STAFF DISPOSITION

| S/N | DESCRIPTION | SAARY(CONTEDISS) | NUMBER |
|-----|-------------------------------------|------------------|--------|
| 1 | Ag. Director | 14 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Accountant | 13 | 8 |
| 4 | Asst. Chief Accountant | 12 | 5 |
| 5 | Chief Confidential Sec. | 12 | 1 |
| 6 | Prin. Accountant | 11 | 1 |
| 7 | Snr. Accountant | 09 | 4 |
| 8 | Prin. Executive officer (GD) | 09 | 1 |
| 9 | Accountant I | 08 | 2 |
| 10 | Snr. Executive Officer (Acct.) | 08 | 1 |
| 11 | Accountant II | 07 | 3 |
| 12 | Higher Executive Officer (Acct,) | 07 | 2 |
| 13 | Higher Executive Officer (GD,) | 07 | 2 |
| 14 | Confidential Sec. III | 06 | 1 |
| 15 | Chief Clerical Officer | 06 | 1 |
| | Total | | 36 |

13.5 DEPARTMENTAL ACTIVITIES CARRIED OUT IN 2021

The following activities were carried out by the Department in 2021:

| | |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 2022, Budget preparation, collation and defence for both the Commission and the 21 Federal Colleges of Education, under the co-ordination of the department. |
| 2 | Administration of Funds released by UNESCO for the implementation of Training Workshop for Pre/In-service Teachers in Federal Colleges of Education in the 6 Geo-political Zones in Nigeria. |
| 3 | Preparation and Submission of Statutory Annual Accounts for 2019 to Relevant Authorities and the Commencement of 2020 Accounts |
| 4 | First phase of Statutory financial monitoring exercise 2021 |
| 5 | Proper Maintenance of Financial records |
| 6 | Administration of funds for Verification Exercise to Ascertain the status of NCE awarding Institutions and fish out illegal NCE Awarding Institutions nation wide. |
| 7 | Administration of funds for the 2021 accreditation exercise in various NCE awarding Institutions across the country |
| 8 | Administration of funds for the 2021 Resource Inspection exercise in various proposed colleges of education across the country |

13.6 PARTNERSHIP ACTIVITIES:

| | |
|---|--------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Support to UNESCO in counter - part funding for the implementation of Training for Pre/Inservice Teachers in COEs in Nigeria. |
|---|--------------------------------------------------------------------------------------------------------------------------------------|

13.7 2021/2022 CAPITAL BUDGET ACTIVITIES:

| | |
|---|-------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Completion of the Computerization of Accounting records Phase 1 |
| 2 | Commencement of Monitoring and Evaluation of compliance with Budget performance in FCEs |
| 3 | Review, Final Editing /Printing of FCEs Accounting System Manual |
| 4 | Commencement of Enforcement Monitoring/ Revenue Audit of FCEs |
| 5 | Commencement of Workshop on the Implementation of Best Practices in Public Financial Management in line with Government Policies for FCEs |

13.8 OTHER RELEVANT INFORMATION

The Finance and Supplies Department has a paramount duty to ensure that the Commission complies with requisite rules and regulations that would guarantee probity and transparency in the control and management of public funds and resources of government.

13.9 2021 CAPITAL BUDGET IMPLEMENTATION

| FINANCE & SUPPLIES DEPARTMENT 2021 CAPITAL BUDGET IMPLEMENTATION STATUS | | | | | |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|------------------|--------------|
| S/No | EXPENDITURES | BUDGET | EXPENDITURE | BALANCE | %tage |
| 1 | AUTOMATION/DIGITIZATION OF ACCOUNTING OPERATIONS AND RECORDS NEW | 24,996,667.00 | 24,996,667.00 | 0.00 | 100 |
| 2 | IMPLEMENTATION OF BEST PRACTICES IN PUBLIC SECTOR FINANCIAL MANAGEMENT IN LINE WITH GOVERNMENT POLICIES ON FINANCIAL MANAGEMENT REFORM | 5,859,064.00 | 5,858,300.00 | 764.00 | 100 |
| 3 | MONITORING AND EVALUATION OF COMPLIANCE WITH BUDGET/PERFORMANCE IN ALL FCEs BY NCCE FINANCE STAFF AND OFFICIALS OF THE BUDGET OFFICE OF THE FEDERATION IN NORTH EAST | 7,718,130.00 | 7,718,130.00 | 0.00 | 100 |
| 4 | ENFORCEMENT MONITORING/REVENUE AUDIT AND REMITTANCES TO CONSOLIDATED REVENUE FUND BY FCEs IN NORTH EAST | 7,788,595.00 | 7,788,595.00 | 0.00 | 100 |
| 5 | MONITORING OF FINANCIAL RECORDS/ACTIVITIES OF INTERNAL AUDIT OF FCEs | 9,647,660.00 | 9,647,660.00 | 0.00 | 100 |
| 6 | PRODUCTION OF COLLEGES ACCOUNTING MANUAL IN LINE WITH APPROVED INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS FOR 21 FCEs | 8,498,918.00 | 8,400,000.00 | 98,918.00 | 99 |
| | TOTAL | 64,509,034.00 | 64,409,352.00 | 99,682.00 | |

13.10 CHALLENGES OF THE DEPARTMENT

- a) WORKING MATERIALS:** The Department has a challenge of inadequate working materials of diverse kinds, such as: File Cabinets, Computers, A3 Printers, A4 and A3 Papers (which are in constant demand), File Jackets, Flash Drives and External Hard drives, Office tables and Chairs.
- b) CAPACITY BUILDING:** The Department is experienced a slow pace of staff capacity building, training and re-training which affects most of its fundamental activities. The nature of Capacity Building includes; FIRS TAX PRO MAX (Collection Remittance and filing for Taxes for MDAs), GIFMIS payment Stores and reconciliation procedures, Preparation of IPSAS compliant Financial Statements, Use of additional features and developments in remita.
- c) NON-UTILISATION OF FINANCIAL MONITORING REPORTS:** Overtime, reports produced by the statutory financial monitoring exercise have not been put to use in assessing the financial administrative capacity of FCEs, and their areas needs. As such the achievement of improvement in standard practice in line with financial regulations has become elusive. Thus, making Colleges vulnerable to other external bodies such as the Office of the Auditor General for the Federation and the National Assembly just to mention a few.
- d) STRUCTURAL ISSUES:** The Department is currently top heavy thus affecting advancement, flexibility, and chains of reporting, communication and staff morale.

13.11 WAY FORWARD

- a)** Adequate provision should be made in budget to provide working materials for staff of the Department.
- b)** Adequate provision should be made in budget for specific training/re-training of finance staff to sustain a code of ethics for professionalism in the Department.
- c)** Adequate attention should be paid to financial monitoring reports as it affects each College, and they should be cautioned appropriately against future occurrence.

d) The creation of an additional Division (Audit Query and Response Division) would ameliorate the top-heavy nature of the Department, boost staff morale and enable career advancement.

PHYSICAL PLANNING AND DEVELOPMENT DEPARTMENT

14.0 INTRODUCTION

Physical Planning and Development is one of the five pioneer Departments prior to the expansion of Commission's structure to the current status. The Department was established to assist the Executive Secretary on all matters relating to physical planning and developments of the Commission and Colleges of Education nationwide. The Department ensures that physical planning, developments and maintenance in the Commission and Colleges are carried out in line with the master plans and coordinated in the most cost-effective manner. This is by offering advices on workable campus master plan for colleges, budgets, vetting of project drawings and bills of quantities. The Department embarks regular monitoring of projects implementation to ensure compliance with original approved designs and standards on sites.

14.1 OUR VISION

A highly skilled professional Department that supports quality teacher production process through the provision and maintenance of a well-planned and cost-effective learning and teaching environment.

14.2 OUR MISSION

To constantly ensure that all physical and infrastructural facilities in the Colleges of Education and the Commission are adequate and of high standard and promoting the image of a professional teacher trained under a conducive learning environment in conformity with National Educational Strategic Plan, Institutional Master Plan and National Building Codes and the Procurement Act.

14.3 FUNCTIONS OF THE DEPARTMENT

- a. Coordination and Monitoring of Physical Development projects in Colleges of Education and production of periodic report for submission to Board and other Governing Agencies.

- b. Production and periodic review of guidelines for the planning of Institutional Infrastructure including institutional Master Plan for all Colleges of Education.
- c. Vetting of Capital project designs and costing by the Colleges including the vetting of Master Plan proposals.
- d. Planning and supervision of Condition Survey of Institutional Infrastructure in order to assess the physical conditions of the assets and recommending assets for rehabilitation upgrading or total replacement for budgeting and funding.
- e. To advise on the infrastructural carrying capacity using the Standard Planning Guides and Condition Survey Reports.
- f. Providing technical expertise in support of teams on accreditation and Resource visits in the areas of quality assessment of academic physical infrastructures and their service conditions and adequacy.
- g. Analyzing, collating, rationalizing and recommending for approval all capital budget proposals of the Commission and those submitted by the Federal Colleges of Education through the Commission.
- h. Handling all NCCE physical projects development from conceptualization, design/costing to supervision, completion and handover and maintenance of same through life cycle projects to ensure conducive working condition of NCCE staff all year round.
- i. Capital Projects Budgeting activities.

14.4 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Deputy Director | 14 | 1 |
| 2 | Chief Technical Officer | 12 | 2 |
| 3 | Asst. Chief Quantity Surveyor | 12 | 1 |
| 4 | Asst. Chief Building Officer | 12 | 1 |
| 5 | Asst. Chief Engineer (Civil) | 12 | 1 |
| 6 | Asst. Chief Technical Officer | 11 | 3 |
| 7 | Snr. Town Planning officer | 09 | 1 |

| | | | |
|----|-----------------------------|----|----|
| 8 | Snr. Lands Officer | 09 | 1 |
| 9 | Snr. Architecture | 09 | 2 |
| 10 | Snr. Engineer | 09 | 4 |
| 11 | Snr. Confidential Sec | 09 | 1 |
| 12 | Architecture I | 08 | 1 |
| 13 | Engineer I | 08 | 1 |
| 14 | Snr. Executive Officer (GD) | 08 | 1 |
| 15 | Architecture II | 07 | 1 |
| 16 | Engineer II (Electric) | 07 | 1 |
| 17 | Higher Technical Officer | 07 | 4 |
| 18 | Foreman | 06 | 1 |
| 19 | Chief Artisan | 06 | 1 |
| 20 | Technical Officer | 06 | 2 |
| 21 | Snr. Clerical Officer | 05 | 1 |
| | Total | | 32 |

14.5 ACHIEVEMENTS OF THE DEPARTMENT IN 2021

The Department during the period under review made some landmark achievements in the area of physical projects, even despite serious budgetary challenges especially for capital projects. These include:

- (i) Conceptualization, Pre contract documentation for the remodeling of NCCE Secretariat Building.
- (ii) Monitoring and evaluation of capital projects in Federal Colleges of Education.
- (iii) Condition survey of buildings, equipment and general facilities in four (4) Federal Colleges of Education in Nigeria.
- (iv) Installation of doors, some Air Conditioners and office equipment.
- (v) Remodeling of NCCE Secretariat (P.N. Lassa House)
- (vi) Remodeling of Commission's Reception Hall
- (vii) Rehabilitation of NCCE Clinic Delivery Room
- (viii) Water reticulation in NCCE Secretariat
- (ix) Industrial cleaning of underground duct cells

- (x) Purchase of plastic water tank (5000liters, 6nos) serving as reservoir for NCCE Secretariat and construction of plinth to serve as base for the tank
- (xi) Installation of barb wire for the fortification of NCCE Secretariat's rear fence
- (xii) Dismantling and evacuation of bath steel water tank in the basement of Professor P. N. Lassa House.
- (xiii) Purchase of GPS devices for taking coordinates and locations
- (xiv) Purchase of Schmitz hammer for integrity test of concrete elements
- (xv) Purchase of leveling equipment (6nos) and digital cameras (2nos)
- (xvi) Rehabilitation of part of the roof of the Annex Building (Jibril Aminu House).
- (xvii) Regular servicing and maintenance of the 500KVA generating set.
- (xviii) Purchase of 150KVA generator
- (xix) Connecting of Executive Secretary's Office and parts of Finance and Supplies Department to a 33KVA generator.
- (xx) Payment of AEDC bills monthly.
- (xxi) Coordinating the purchase of sound receiver with two (2) wireless microphone (uc inter sm-1000) for usage in B.O Ukeje Auditorium
- (xxii) Coordinating the purchase of a power mini sound mixer (echo blow-pc 4400-USB) for B.O Ukeje Auditorium
- (xxiii) Coordinating the purchase of UPS (Blue gate1.57KVA) for utilization in B.O Ukeje Auditorium.
- (xxiv) Coordinating the purchase of wireless hanging microphone (table mix stand) in B.O Ukeje Auditorium
- (xxv) General maintenance of switches, sockets and other lightening points.
- (xxvi) Replacement of the lift door control board and routine maintenance.
- (xxvii) Proposed a design for installation of solar energy in NCCE Secretariat
- (xxviii) Maintenance/Relocation of Special Duties Department and the office of Governing Board Chairman.
- (xxix) Rehabilitation of NCCE Library
- (xxx) Purchase of computers (4nos)

- (xxxi) Coordinating the award of contract for the completion of Multi-Storey Car Park
- (xxxii) Scoping of entrance road pavement and port holes of the Raised Car Park damaged by underground pipe leakage

14.6 CHALLENGES/ CONSTRAINTS

The Department in carrying out its various functions in 2021 encountered the following challenges and constraints:

- i. Inadequate funding for capacity building to enable staff have access to continuous manpower development training especially in their area of expertise to enhance efficiency and effectiveness in their respective schedule of duties.
- ii. There was acute shortage of ICT facilities in the Department such as computer laptops, desktops, printers and scanners and safety tools for file-less documentation of official activities.

14.7 WAY FORWARD

- i. Provision of enough funds is needed for adequate staff capacity building, completion of on-going projects and provision of modern physical facilities.
- ii. More ICT facilities are required for greater staff outputs.

SPECIAL DUTIES DEPARTMENT

15.0 INTRODUCTION

The Governing Board of the Commission at its meeting held on 9th September, 2019 approved the creation of three new Departments viz: Special Duties; Procurement; and Information and Corporate Services. These were followed by Information and Communication, and Education Support Service and International Support Services Departments in 2020. **Mr. Lawrence Babatunde Aremu** was deployed from Personnel Management Department as the most senior staff to be a pioneer Head of the new Department on 1st November, 2019. The Department under his leadership thrived in leaps and bounds thereby contributing meaningfully to the tangible development of the Commission within the short period of its existence. The year 2021 was a watershed in the annals of the Department due the achievements recorded and encouragement by the newly appointed Executive Secretary.

15.1 FUNCTIONS OF SPECIAL DUTIES DEPARTMENT

The functions of the Department are:

- i. Providing line supervision of staff in the Department
- ii. Formulating and articulating leadership agenda on behalf of the Commission.
- iii. Responsible for high-level stakeholders' access to the Commission.
- iv. Providing secretariat services for high level meetings of the Commission.
- v. Responsible for the production of Commission's Annual Reports.
- vi. Coordinating the security apparatus of the Commission.
- vii. Coordinating speech writing and memoranda for the Executive Secretary.
- viii. Providing protocol services and logistics of the Commission.
- ix. Responsible for administration of NCE Certificates.
- x. Responsible for Sports administration and NICEGA.
- xi. Coordinating the activities of ACTU.
- xii. Coordinating the activities of Staff Clinic and other health matters.
- xiii. Coordinating reports from meetings of Governing Councils of Colleges of Education.
- xiv. Any other duties as may be assigned from time to time.

15.2 STRUCTURE OF THE DEPARTMENT

The Department is structured into four main Divisions as follows:

- (i) General Administration and Security Services

- (ii) Certification
- (iii) Protocol Services
- (iv) Sports and Staff Clinic Matters

15.3 SCHEDULES OF DUTIES OF THE DIVISIONS

The schedules of duties of various Divisions in the Department were:

15.3.1 GENERAL ADMINISTRATION AND SECURITY SERVICES DIVISION

- (i) Keeping custody of official confidential documents and records.
- (ii) Administration and monitoring of Close Circuit Television (CCTV)
- (iii) Maintenance of internal telecommunications (INTER COMM).
- (v) Responsible for providing and maintaining general security.
- (vi) Responsible for production of Annual Reports.
- (vii) Responsible for speech writing for the Executive Secretary.
- (viii) Responsible for organizing and providing secretariat services for high level meetings of the Commission and the Executive Secretary's Office.
- (ix) Any other duties as may be assigned from time to time.

15.3.2 CERTIFICATION MATTERS DIVISION

- (i) Responsible for the Administration of NCE Certificates.
- (ii) Responsible for the collation of data of issued NCE Certificates.
- (iii) Liaising with Colleges and Security Minting Company for the production of NCE Certificates.
- (iv) Organizing capacity building training on certification procedures and administration for staff of NCE awarding institutions.
- (v) Any other duties as may be assigned from time to time.

15.3.3 PROTOCOL SERVICES DIVISION

- (i) Responsible for the maintenance and updating of Protocol list of the Commission.
- (ii) Processing visa and passages for staff and official guests
- (iii) Receiving both local and foreign delegates/guests and catering for their welfare.
- (iv) Liaising with Ministries and other parastatals on official matters.
- (v) Any other duties as may be assigned from time to time.

15.3.4 SPORTS AND STAFF CLINIC DIVISION

- (i) Coordinating staff sports activities.
- (ii) Liaising with NICEGA and FEPSGA in organizing games.
- (iii) Organizing staff games and competitions for the Commission and Colleges
- (iv) Responsible for maintenance of sporting gym and equipment.
- (v) Coordinating administration of Staff Clinic and assisting in implementing health policies of the Commission.
- (vi) Coordinating health sensitization programme of the Commission.
- (vi) Liaising with Non-Governmental Agencies and partners on health matters.
- (viii) Any other duties as may be assigned from time to time.

15.4 STAFF DISPOSITION

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|----------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 3 |
| 3 | Chief Nursing Officer | 12 | 4 |
| 4 | Prin. Nursing Officer | 11 | 1 |
| 5 | Chief Typist | 08 | 1 |
| 6 | Personnel Officer I | 07 | 1 |
| 7 | Community Health Assistant | 06 | 1 |
| 8 | Chief Clerical Officer | 06 | 2 |
| | Total | | 14 |

15.5 ACTIVITIES CARRIED OUT IN 2021

15.5.1 GENERAL ADMINISTRATION AND SECURITY SERVICES DIVISION

During the year 2021 the Division carried out the following activities:

- a) Engagement of new Security outfit for the Commission.
- b) Review the security architecture of the Commission
- c) The Division facilitated meetings between the Executive Secretary and Provosts of all Colleges of Education in Nigeria.

- d) Co-ordinated the meeting between the Executive Secretary and Chairmen of the Governing Councils of Federal Colleges of Education.
- e) The Division assisted in providing administrative support and protocol services to the Office of Executive Secretary such as drafting of official speeches, writing Official letters, Co-ordinated Courtesy Visits to the Executive Secretary and offer advice on appropriate issues.
- f) The Division generated revenues through hiring of Halls and other facilities.
- g) Co-ordinated Commission’s participation in Federal Public Service Games (FEPSGA) at Ilorin, Kwara State.
- h) Facilitated the Inspection of facilities for hosting Nigeria Colleges of Education Games (NICEGA) at the host institution.
- i) Embarked on supervision of Campus Security in some selected Federal Colleges of Education across the six Geo-political zones.

15.5.2 CERTIFICATION DIVISION

The Certification Division carried out the following activities in 2021:

i) SIGNING AND SEALING OF CERTIFICATES

During the period under review, the Department processed, signed, sealed and released 57,018 certificates to the following Colleges:

| S/NO | COLLEGE | QUANTITY |
|-------------|---------------------------------------------------|-----------------|
| 1 | MUHYIDEEN COLLEGE OF EDUCATION, ILORIN | 217 |
| 2 | OSUN STATE COLLEGE OF EDUCATION, ILA-ORAGUN | 2,257 |
| 3 | OSSISATECH COLLEGE OF EDUCATION, ENUGU | 12 |
| 4 | KWARA STATE COLLEGE OF EDUCATION, ORO | 779 |
| 5 | FCT COLLEGE OF EDUCATION, ZUBA | 901 |
| 6 | NWAFOR ORIZU COLLEGE OF EDUCATION, NSUGBE | 1,550 |
| 7 | COLLEGE OF EDUCATION, ILEMUNA | 1,369 |
| 8 | KWARA STATE COLLEGE OF EDUCATION, ILORIN | 281 |
| 9 | MICHAEL OTEDOLA COLLEGE OF PRIMARY EDUCATION, EPE | 207 |
| 10 | COLLEGE OF EDUCATION, (T) LAFIAGI | 53 |
| 11 | AKWA IBOM STATE COLLEGE OF EDUCATION, AFA NSIT | 464 |
| 12 | CROSS RIVER STATE COLLEGE OF EDUCATION, AKAMKPA | 1,082 |

| | | |
|----|-------------------------------------------------|-------|
| 13 | COLLEGE OF EDUCATION, AGBOR | 606 |
| 14 | ENUGU STATE COLLEGE OF EDUCATION (T) ENUGU | 419 |
| 15 | NIGER STATE COLLEGE OE EDUCATION, MINNA | 57 |
| 16 | SA'ADATU RIMI COLLEGE OF EDUCATION, KANO | 2,927 |
| 17 | COLLEGE OF EDUCATION, GINDIRI | 1,610 |
| 18 | MUHYIDEEN COLLEGE OF EDUCATION, ILORIN | 236 |
| 19 | OSUN STATE COLLEGE OF EDUCATION, ILESA | 350 |
| 20 | NIGER STATE COLLEGE OF EDUCATION, MINNA | 2,301 |
| 21 | NANA AISHA COLLEGE OF EDUACATION, ILORIN | 417 |
| 22 | COLLEGE OF EDUCATION, AROCHUKWU, ABIA STATE | 388 |
| 23 | AFRICAN THINKERS COLLEGE OF EDUCATION, ENUGU | 1,407 |
| 24 | PEACELAND COLLEGE OF EDUCATION, ENUGU | 98 |
| 25 | ASSANUSIYYA COLLEGE OF EDUCATION, ODE-OMU | 04 |
| 26 | MUFUTAU LANIKAN COE, IBADAN | 140 |
| 27 | FEDERAL COLLEGE OF EDUCATION, ASABA | 540 |
| 28 | COLLEGE OF EDUCATION, WARRI, DELTA STATE | 676 |
| 29 | FEDERAL COLLEGE OF EDUCATION, ZARIA | 2,687 |
| 30 | AMINU SALEH COLLEGE OF EDUCATION, AZARE | 4,662 |
| 31 | TAI SOLARIN COLLEGE OF EDUCATION, OGUN STATE | 2,092 |
| 32 | ADAMU AUGIE COLLEGE OF EDUCATION, ARGUNGU | 3,219 |
| 33 | CROSS RIVER STATE COLLEGE OF EDUCATION, AKAMKPA | 969 |
| 34 | EMMANUEL ALAYANDE COLLEGE OF EDUCATION, OYO | 1,099 |
| 35 | WAZIRI UMAR FEDERAL POLYTECHNIC, BIRNIN KEBBI | 447 |
| 36 | EBONYI STATE COLLEGE OF EDUCATION, IKWO | 3,694 |
| 37 | TAI SOLARIN COLLEGE OF EDUCATION, OGUN STATE | 98 |
| 38 | KWARA STATE COLLEGE OF EDUCATION, ORO | 766 |
| 39 | CORONA COLLEGE OF EDUCATION, LAGOS | 02 |
| 40 | AKWA IBOM STATE COLLEGE OF EDUCATION, AFA-NSIT | 743 |
| 41 | SA'ADATU RIMI COLLEGE OF EDUCATION, KUMBOTSO | 137 |
| 42 | NIGER STATE COLLEGE OF EDUCATION, MINNA | 2,643 |
| 43 | KADUNA STATE COLLEGE OF EDUCATION, GIDA WAYA | 375 |
| 44 | ECWA COLLEGE OF EDUCATION, IGBAJA | 37 |
| 45 | AFRICAN CHURCH COE, IFAKO-IJAYE LAGOS | 189 |

| | | |
|----|----------------------------------------------|---------------|
| 46 | IPERE COLLEGE OF EDUCATION, AGYRAGU | 1000 |
| 47 | COLLEGE OF EDUCATION, GINDIRI, PLATEAU STATE | 2,139 |
| 48 | OSUN STATE COLLEGE OF EDUCATION, ILESA | 5,300 |
| 49 | COLLEGE OF EDUCATION, MARU, ZAMFARA STATE | 649 |
| 50 | FEDERAL COLLEGE OF EDUCATION, ZARIA | 893 |
| 51 | SA'ADATU RIMI COE, KUMBOTSO, KANO STATE | 1,504 |
| 52 | UMAR SULEIMAN COE, GASHU'A, YOBE STATE | 162 |
| 53 | SA'ADATU RIMI COE KANO, KANO STATE | 164 |
| | TOTAL | 57,018 |

ii) PRINTING OF BLANK NCE CERTIFICATES

A total of 57,374 blank certificates (NCE) was printed from the Nigerian Security Minting and Printing Plc for the following Colleges in 2021:

| S/N | COLLEGE | QUANTITY |
|-----|----------------------------------------------------|----------|
| 1 | COLLEGE OF EDUCATION, GINDIRI, PLATEAU STATE | 4,400 |
| 2 | BAYO TIJANI COLLEGE OF EDUCATION, LAGOS | 500 |
| 3 | JIBWIS COLLEGE OF EDUCATION, GOMBE | 3000 |
| 4 | SA'ADATU RIMI COLLEGE OF EDUCATION, KUMBOTSO, KANO | 7,357 |
| 5 | AFRICAN THINKERS COMMUNITY OF ENQUIRY COE, ENUGU | 1,400 |
| 6 | PEACE COLLEGE OF EDUCATION, ANKPA | 500 |
| 7 | ANNUR COLLEGE OF EDUCATION, KANO | 3000 |
| 8 | NANA AISHA MEMORIAL COLLEGE OF EDUCATION, ILORIN | 1000 |
| 9 | KASHIM IBRAHIM COE, MAIDUGURI, BORNO STATE | 4000 |
| 10 | TAI SOLARIN COLLEGE OF EDUCATION, OMU-IJEBU | 2000 |
| 11 | FEDERAL COLLEGE OF EDUCATION, OBUDU | 7000 |
| 12 | HILL COLLEGE OF EDUCATION, GWANJE | 4,000 |
| 13 | OYO STATE COLLEGE OF EDUCATION, OYO | 3,500 |
| 14 | EMMANUEL ALAYANDE COE, OYO STATE | 1000 |
| 15 | ST. ANDREWS COLLEGE OF EDUCATION, OYO | 500 |
| 16 | IPERE COLLEGE OF EDUCATION, AGYRAGU | 1000 |
| 17 | COLLEGE OF EDUCATION, MORO | 600 |

| | | |
|----|--------------------------------------------------|---------------|
| 18 | AL-HIKMA COLLEGE OF EDUCATION, ANKPA, KOGI STATE | 500 |
| 19 | ADENIRAN OGUNSANYA COE, IJANIKIN LAGOS | 3,675 |
| 20 | NIGER STATE COLLEGE OF EDUCATION, MINNA | 5000 |
| 21 | UNITY COLLEGE OF EDUCATION, AUKPA-ADOKA | 1,500 |
| 22 | KINSEY COLLEGE OF EDUCATION, ILORIN | 1,942 |
| | TOTAL | 57,374 |

15.5.3 STAFF CLINIC DIVISION

i) INTRODUCTION

In 2021, the NCCE Clinic was at the forefront of promoting health and wellness in the workplace through health advocacy, medical outreaches and provision of primary healthcare services to members of staff and their families /dependents. Services were rendered under the National Health Insurance Scheme (NHIS) and commercial basis. The Clinic is located at Mabushi Quarters in the Old NCCE Management Quarters.

In the year under review, there was a change in the administrative headship of the Division with the appointment of Mr. Solomon Duke Akpan, a Deputy Director who replaced Ms. M. I. Balogun (Matron) with effect from 1st July, 2021.

ii) ACTIVITIES OF THE CLINIC IN 2021

The following are the highlights of major activities in the Clinic during the year under review: -

- (a) Routine healthcare services to members of staff, families /dependants 12 hours a day and 7 days a week (under NHIS and commercial basis).
- (b) Offered routine medical laboratory investigations for check-up, disease diagnosis and case management.
- (c) Participation of 4 Healthcare professionals from the Clinic in the National training programmes on Covid-19 vaccination organized by the National Primary Healthcare Development Agency preparatory to involvement in the National Covid-19 Vaccination Exercise.
- (d) Listing of NCCE Clinic as a centre for Covid-19 vaccination by Abuja Municipal Area Council (AMAC).

- (e) Collection and administration of Covid-19 vaccine on 423 persons (comprising members of staff /their relatives and members of the public), between May and December 2021.
- (f) Eye screening exercises (first and last quarters of the year).
- (g) Setting up health desk during ES meetings with the Provosts of all Colleges and Chairmen of FCE Governing Councils in July, 2021.
- (h) Rehabilitation of the structure /purchase of medical equipment under the 2021 capital budget.
- (i) Generated revenues from NHIS capitation and fees paid by non-NHIS clients for medical services rendered during the year.
- (j) Offered health advisories and referrals to staff to enable them access healthcare services at Secondary or Tertiary level as required.

iii) SUMMARY OF MAJOR ACTIVITIES IN THE CLINIC IN 2021

| MONTH | OUTPATIENT | NHIS | LABORATORY | OUTREACH |
|------------------|-------------------|-------------|-------------------|-------------------|
| January | 72 | 0 | 12 | 0 |
| February | 64 | 0 | 20 | 0 |
| March | 60 | 0 | 11 | Eye screening |
| April | 64 | 1 | 14 | 0 |
| May | 82 | 0 | 17 | Covid vaccination |
| June | 101 | 0 | 18 | Covid vaccination |
| July | 87 | 0 | 14 | Provost / chair |
| August | 120 | 3 | 21 | 0 |
| September | 130 | 0 | 19 | 0 |
| October | 104 | 3 | 17 | 0 |
| November | 110 | 3 | 12 | Cov vac /Eye |
| December | 60 | 0 | 14 | Covid vaccination |
| Total | 1054 | 10 | 189 | 6 |

15.6 CHALLENGES IN THE DIVISION

- i. Inadequate staffing in the Clinic.

- ii. Low service menu as a result of lack of some medical equipment.
- iii. Low number of NHIS enrollees.
- iv. Lack of imprest to cater for minor daily expenses.

15.7 WAY FORWARD

- i. More Medical Personnel should be engaged to make the Clinic run fully.
- ii. Procurement of modern and new medical equipment.
- iii. Conscious efforts are required to attract more NHIS enrollees especially by staff of the Commission.
- iv. There should be restoration of monthly imprest for the Clinic.

15.8 CONCLUSION

The Special Duties Department was able to execute its responsibilities diligently in 2021 due to the encouragement and leadership provided by the Executive Secretary. Equally, the cooperation of other organs of the Commission vis-à-vis the determination and commitment of Departmental staff were invaluable in its success.

DEPARTMENT OF PROCUREMENT

16.0 INTRODUCTION

The Governing Board of the National Commission for Colleges of Education (NCCE) at its meeting of 18th March, 2015 approved the creation of the Procurement Division in the Executive Secretary's Office. This was followed by the deployment of staff from the Physical Planning and Development; Finance and Supplies Departments; and Internal Audit Division to form the nucleus of the new Division.

Furthermore, the Governing Board at its meeting of 27th April, 2019 approved the creation Procurement Department after necessary consultations, presentations, deliberations and recommendations by both the Management Committee and the Establishment Committee of the Board. Consequently, various procurement structures such as Tenders' Board and the Procurement Planning Committee were constituted by the Executive Secretary of the Commission in line with the 2007 Public Procurement Act so as to strengthen procurement processes and procedures in the Commission.

16.1 VISION

To build a sustaining and efficient procurement system in the Commission and Federal Colleges of Education.

16.2 MISSION

The mission of the Procurement Department is to harmonize the procurement processes and procedures of NCCE and the Federal Colleges of Education in line with the 2007 Public Procurement Act.

16.3 THE FUNCTIONS OF THE PROCUREMENT DEPARTMENT

In line with the 2007 Public Procurement Act, the Procurement Department was established for the purpose of implementing Commission's Procurement Plans. The functions of the Department are as follows:

- i) Responsible for Capital/Recurrent Procurement of Goods, Works and Services of the Commission.
- ii) Planning of project expenditures (budgeting) and preparation of all Procurement plans and schedules.
- iii) Preparation/Analysis of tenders and pre-qualification documents.

- iv) Keeping records of all Procurement proceedings and preparation of certificates for payment to the Contractor(s).
- v) Liaising with the User Departments, Internal Audit, Stores and the Department with the Technical Expertise to ensure that works/goods/services delivered are in conformity with specifications and contract terms.
- vi) Monitoring and supervision of Procurement processes in the Federal Colleges of Education.
- vii) Supervision of the implementation of established Procurement Department and policies in Federal Colleges of Education.
- viii) Monitoring the prices of tender items and keeping a database of standard prices for references.
- ix) Performing Procurement Audits, Monitoring and Field Inspection of ongoing projects in Federal Colleges of Education.
- x) Preventing fraudulent and unfair Procurement in Federal Colleges of Education.
- xi) Organizing training and development programmes for Procurement Officers in the Commission and Federal Colleges of Education.

16.4 STRUCTURE OF THE PROCUREMENT DEPARTMENT

The Head of the Civil Service of the Federation in 2008 vide Circular Ref. No. HCSF/PSO/155/1/3 transmitted the organizational structure of the Procurement Department to all MDAs. The Procurement Department statutorily has two main Divisions, namely: -Capital Procurement Division and Recurrent Procurement Division.

- a. The **Capital Procurement Division** is made up of the following Units:
 - i. Monitoring and Compliance
 - ii. Price Intelligence
 - iii. Technical/Standard Bid Specification and Technical Audit
 - iv. Data Base Management
 - v. Tenders Certification
 - vi. Tenders Process & Evaluation

- b. The **Recurrent Procurement Division** is made up of the following Units:
 - i) Monitoring and Compliance
 - ii. Price Intelligence
 - iii) Stock Receiving, Documentation and Issuance

- iv. Database Management
- v. Tender and Certification
- vi. Tender Process and Evaluation

16.5 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|---------------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Accountant | 13 | 2 |
| 3 | Chief Procurement Officer | 13 | 1 |
| 4 | Asst. Chief Accountant | 12 | 1 |
| 5 | Asst. Chief Procurement Officer | 12 | 1 |
| 6 | Asst. Chief Executive Officer (Procurement) | 11 | 1 |
| 7 | Prin. Procurement Officer | 11 | 1 |
| 8 | Snr. Accountant | 09 | 1 |
| 9 | Procurement Officer I | 08 | 2 |
| 10 | Procurement Officer II | 07 | 2 |
| | Total | | 13 |

16.6 PROCUREMENT ACTIVITIES CARRIED OUT IN 2021

The Department collaborated with other organs of the Commission to carry out the following activities during the year under review:

1. The Commission, in line with Section 21 & 22 of the 2007 Public Procurement Act, set up Procurement Planning Committee and Tenders' Board. This has seriously helped in building an efficient procurement system in the Commission and the Federal Colleges of Education.
2. The Procurement Department successfully prepared the 2021 Capital and Recurrent Procurement Plans of the Commission.
3. The Department carried out the 2021 Procurement of Capital and Recurrent projects successfully. The projects are as listed below:

16.7 CAPITAL PROJECTS EXECUTED IN 2021

The following capital projects were successfully executed in 2021:

1. REHABILITATION

The Procurement Department carried out Rehabilitation of NCCE Clinic and some parts of the Secretariat.

2. PURCHASE OF OFFICE FURNITURES AND EQUIPMENT.

The Procurement Department procured office furnitures and equipment for the Office of the Executive Secretary, 5 New Directors and other offices in the Commission to create a conducive working environment.

3. PURCHASE OF UTILITY VEHICLES

The Department procured operational vehicles for ease of Transportation during Monitoring and Evaluation, Accreditation Programmes, Resource Visitation, Procurement and Financial Monitoring in Colleges of Education.

4. AUTOMATION/DIGITIZATION OF FILES AND ACCOUNTING RECORDS

The Department engaged the Services of IT Consultants for the Automation/Digitization of Personnel Files and Accounting Records in the Commission in conjunction with both Personnel Management and Information and Communication Technology Departments.

5. PROVISION OF PORTABLE DRINKING WATER IN THE COMMISSION AND NCCE CLINIC

The Procurement Department collaborated with the Physical Planning Department to carry out the procurement of plastic water tank at NCCE Secretariat and water reticulation in the Secretariat/Clinic to enhance portable water supply to the Commission and Clinic.

6. PROCUREMENT OF MEDICAL EQUIPMENT

The Department also co-operated with Special Duties Department to procure medical equipment for Commission's Clinic to ensure availability of adequate facility for quality health care delivery to the staff of the Commission and the general public.

- 7. PRODUCTION OF COLLEGES ACCOUNTING MANUAL AND INTERNAL AUDIT INSTRUCTIONAL MANUAL FOR NCCE AND FCE's**
The Department in association with the Finance and Supplies Department procured Colleges Accounting Manual and also coordinated the procurement processes of the Internal Audit Instructional Manual for the NCCE and FCEs for the standardization of accounting operations and audit procedures in the Commission and Federal Colleges of Education (FCEs) to conform with international best practices.
- 8. PROCUREMENT OF GENERATOR PLANT**
The Department procured a brand-new Generating Set for the Commission as an alternative power source in case of power outage.
- 9. RE-MODELLING OF NCCE SECRETARIAT**
The services of consultants to design and re-model the Commission's Secretariat were engaged. The re-modelling work is an on-going project aimed at giving a befitting face-lift of the outer structure of the Commission and its environment.
- 10. UPGRADE OF ICT INFRASTRUCTURES AND DEVELOPMENT OF ONLINE ACCREDITATION APP, BOOK SALE ON NCCE PORTAL**
The Department equally carried out the procurement processes that led to the engagement of the services of a software developer who designed online software for dissemination of Educational Journals to create unfettered access to e-learning.

INFORMATION AND COMMUNICATION TECHNOLOGY DEPARTMENT

17.0 INTRODUCTION

The Department of Information and Communication Technology (ICT) was created on the 12th December, 2019. The Department was carved out from the Planning Research and Statistics Department to stand as a Professional Department to provide ICT Leadership to the Commission and Colleges of Education in Nigeria.

17.2 FUNCTIONS OF ICT DEPARTMENT

1. Responsible for all Non-Academic Information and Communication Technology related matters in the Commission
2. Responsible for upgrading and maintenance of ICT facilities in the Commission
3. Responsible for in-house ICT training for Commission's staff
4. Contribute to the Commission's Internally Generated Revenue through ICT initiatives;
5. Create visibility for the sector through development and maintenance websites and portals;
6. Coordinate the implementation of Government non-academic policies on ICT, NEVS, NGREN, OER, E-Learning, etc.;
7. Establish and maintain the COEs level database
8. Responsible for the installation and maintenance of all the Commission's ICT infrastructure (hard and software)
9. Responsible for advising the Executive Secretary on all non-academic ICT related matters.

17.4 STRUCTURE OF THE DEPARTMENT

The ICT Department is headed by Mr. Pius O. Ekireghwo with the following Divisional Heads:

- a) Hardware and Software Division - Mr. Jonathan Usman Yock
- b) Management Information System Division - Mr. Henry Harrison

17.5 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|------------------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Deputy Director | 14 | 1 |
| 3 | Confidential Sec. | 12 | 1 |
| 4 | Asst. Chief Data Processing Officer | 11 | 1 |
| 5 | Asst. Chief Executive Officer (Computer) | 11 | 1 |
| 6 | Programme Analyst I | 08 | 1 |
| 7 | Snr. Executive Officer (GD) | 08 | 1 |
| 8. | Data Processing Officer II | 07 | 1 |
| 9 | Programme Analyst II | 07 | 1 |
| 10 | Data Processing Officer II | 07 | 1 |
| 11 | Data Processing Officer III | 06 | 1 |
| 12 | Clerical Officer I | 04 | 1 |
| | Total | | 12 |

17.6 Departmental Activities Carried out in 2021

- i. Upgraded ICT Infrastructure and developed Online Accreditation and Book Sale Apps on NCCE Portal, increased Internet Bandwidth to 20mbps/20mbps and connected Internet to B.O. Ukeje Conference using Fibre Optical Cable.
- ii. Monitored E-Learning Facilities in 21 Federal Colleges of Education in Nigeria
- iii. Conducted Monitoring and Evaluation of Nigeria Education Verification System in 21 Federal Colleges of Education in Nigeria
- iv. Developed OER (Open Education Resource) App for the NCCE and COEs
- v. Beefed up security surveillance architecture by installing CCTV Cameras in the Commission
- vi. The National Commission for Colleges of Education (NCCE) in conjunction with Spotlight Initiative and O3 (Our Rights, Our Lives, Our Future) arms of United Nations Educational, Scientific and Cultural Organization (UNESCO) trained a total number of 335 pre-service and in-service educators, in six (6)

batches of workshops on Family Life and Emerging Health Issues (FLEHI)/Family Life HIV/AIDS Education (FLHE). A compendium of reports of the six (6) batches of workshops on Family Life and Emerging Health Issues (FLEHI)/Family Life HIV/AIDS Education (FLHE) organized by the National Commission for Colleges of Education (NCCE) in conjunction with Spotlight Initiative and O3 (Our Rights, Our Lives, Our Future) arms of United Nations Educational, Scientific and Cultural Organization (UNESCO) where a total number of 335 pre-service and in-service educators were trained has been published.

- vii. The Commission commenced the digitization of its Human Resource Management and Financial Records with the acquisition of computer servers, desktop computers, scanners, and printers, development of Human Resource Management and Financial Apps and installation of LAN.
- viii. On the implementation of Web-Based Statistical Database and Training of Desk Officers in COEs, the ICT Department in collaboration with PRS Department organized two (2) workshops for Data Officers from Federal Colleges of Education in Nigeria; one for Southern Federal Colleges of Education (at FCE (T) Asaba, Delta State between 9th and 10th December, 2021) and the second for Northern Federal Colleges of Education (at FCE Zaria, Kaduna State between 25th and 26th January, 2022).

17.7 CHALLENGES

The Department had the following challenges in 2021:

- (i) Inadequate qualified ICT professionals to man the various Divisions
- (ii) Inadequate budgetary provision to carry out the mandate of the Department
- (iii) Inadequate facilities such as computers, software, scanners, photocopiers, coloured printers; etc.
- (iv) Inadequate office space for available few personnel.
- (v) Lack of pool vehicle to transact official duties.

17.8 WAY FORWARD

Below are the suggested ways to ameliorate challenges facing the ICT Department:

- i. Recruitment of more qualified ICT professional staff as quickly as possible.
- ii. Adequate budgetary provision should be made annually for capital projects
- iii. More office equipment and facilities should be provided for staff to work with efficiently.
- iv. Provision of adequate and conducive offices for ICT staff in order to enhance maximum productivity.
- v. Functional pool vehicles should be made available to the Department to carry out official functions.

INFORMATION AND CORPORATE SERVICES DEPARTMENT

18.0 BACKGROUND INFORMATION

18.1 The Information and Corporate Services Department was created by the Governing Board of National Commission for Colleges of Education in October, 2019. Sequel to this historic creation, Mr. Udensi A. Udensi of the Physical Planning and Development Department was deployed to Head the new Department in acting capacity on 6th November, 2019. A number of other staffers were equally deployed into the new Department. However, the acting tenure of Mr. Udensi A Udensi was confirmed by the Governing Board, at its meeting on 19th March, 2020. Following the creation, concerted efforts were made in procuring basic office furniture, redeployment of qualified staff and evolution of an enduring organizational architecture for the Department. The take off the Department coincided with emergence of the COVID-19 pandemic which slowed down the fast tempo of its activities.

On the 2nd October, 2020, Mr. Udensi Anya Udensi retired from service at mandatory age of 60 years. The Governing Board appointed Barrister Mainasara I. K. Umar, being the most Senior Officer in the Department, as an Acting Director to oversee the affairs of the Department, pending appointment of a new substantive Director. In March 2021, the appointment of **Barrister Mainasara I.K. Umar** as a substantive Director was confirmed.

18.2 FUNCTIONS

The following are the key functions of the Department.

1. Responsible for managing and custody of legal documents.
2. Advising the Commission on all legal matters.
3. Formulating and implementing legal policies and matters.
4. Responsible for organizing press briefings of the Commission.
5. Advising the Executive Secretary on Public Relations matters.
6. Portraying the good image of the Commission to the public.
7. Performing other duties as may be assigned from time to time.

18.3 STRUCTURE OF THE DEPARTMENT

The Divisions in the Department were headed by the following officers during the year under review:

- c) **Legal Services Division** - **Barrister Bello Abdullahi**
- d) **Corporate Services Division** - **Barrister Richard Nwaya**
- e) **Media Relations' Division** - **Ameh Isaac Oche**
- f) **Secretarial Services Sub-unit** - **Mary R. Olatunji (Mrs.)**

18.4 VISION AND MISSION

The Vision and Mission of the Department are as follows:

18.4.1 VISION

“The Information and Corporate Services Department is to entrench a universally established golden name for Teacher Education in Nigeria through the mechanism of Professional Image Making”.

18.4.2 MISSION

“To adequately showcase to the world the activities of the NCCE and all other components of Teacher Education in Nigeria through mass publicity, image presentations and diplomatic contacts with all the relevant persons and institutions in the world.”

18.5 STAFF DISPOSITION LIST

| S/N | DESCRIPTION | SALARY(CONTEDISS) | NUMBER |
|-----|-------------------------------|-------------------|--------|
| 1 | Director | 15 | 1 |
| 2 | Chief Legal Officer | 13 | 2 |
| 3 | Chief Public relation officer | 13 | 1 |
| 4 | Chief Confidential Sec | 12 | 1 |
| 5 | Asst. Chief PRO | 12 | 1 |
| 6 | Prin. PRO | 11 | 1 |
| 7 | Snr. Legal Officer | 09 | 1 |
| 8 | Public relation officer I | 08 | 2 |

| | | | |
|----|-------------------------------|----|----|
| 9 | Legal Officer I | 08 | 1 |
| 10 | Higher Executive Officer (PR) | 07 | 1 |
| 11 | Public Relation Officer II | 07 | 1 |
| 12 | Snr. Clerical Officer | 05 | 1 |
| | Total | | 14 |

18.6 ACTIVITIES OF THE DEPARTMENT IN 2021

During the year under review, the Department was involved in the following activities:

1. Institutionalization Departmental meetings on the first Wednesday of every month where policy issues were discussed and necessary recommendations were made for Management's consideration.
2. For effective delivery individual staff was assigned Management Committees to represent the Department.
3. Delineation of duties to various staff with specific performance targets.
4. Despite the non-inclusion of the Department in the 2021 approved Capital Budget, the Department presented and got approval for a working budget to carry out its activities during the period under review.
5. The Department successfully supervised the activities of NCCE Anti-Corruption and Transparency Unit and the Freedom of Information Committee.
6. The Department issued a "Disclaimer Notice" to the public on a purported advertisement for recruitments into the six newly created Federal Colleges of Education.
7. The Department together with Special Duties Department liaised with ICPC to look into cases of allegations of improprieties involving some College officials.
10. The Department related with Press to launder the image of the Commission thereby creating public awareness on its activities.
11. The Quarterly Newsletter of the Commission was published by the Department.

12. It also performed some oversight functions such as covering the send-forth ceremony organized for the out-gone Provosts of some Federal Colleges of Education organized by the Committee of Federal Provosts.
13. During the period under review, the Department proposed and innovated the idea of organizing a quarterly press conference for the Executive Secretary to show-case the achievements of the Commission.
14. The Legal Services Division monitored all the cases involving the Commission as a party in courts of law during the period under review.

18.7 CHALLENGES

The Department had the following challenges in 2021:

- (i) Dearth of enough and qualified personnel to man the various Divisions
- (ii) Lack of budgetary provision for capital projects.
- (iii) Inadequate facilities such as computers, photocopiers, recorders, coloured printers; etc
- (iv) Inadequate office space for available few personnel.
- (v) Lack of pool vehicle to transact official duties.

18.8 WAY FORWARD

Below are the suggested ways to ameliorate challenges facing the Department:

- vi. More qualified professional staff should be recruited as quickly as possible.
- vii. Budgetary provision should be made annually for capital projects
- viii. More office equipment and facilities should be provided for staff to work with efficiently.
- ix. Adequate and conducive offices are required for staff maximum productivity.
- x. Functional pool vehicles should be made available to the Department to carry out official functions.

LIST OF MANAGEMENT COMMITTEES

19.1 STATUTORY COMMITTEES

| A. SENIOR STAFF APPOINTMENT AND PROMOTION | COMMITTEE |
|--------------------------------------------------|------------------|
| i) Paulinus Chijioke Okwelle | - Chairman |
| ii) Mr. Lawrence. B. Aremu | - Member |
| iii) Arc. Anthony Ameh Onaji | - Member |
| iv) Mr. Pius O. Ekireghwo | - Member |
| v) Mal. Dauda M. Yabani | - Member |
| vi) Mal. Garba M. Koko | - Member |
| vii) Dr. Abdulkabeer K. T. Otunuyi | - Member |
| viii) Barr. Mainasara I.K. Umar | - Member |
| ix) Dr. Umar Adamu Kwami | - Member |
| x) Mr. Ukoh. I. Ukoh | - Member |
| xi) Mr. Arinze A. Ukeje | - Secretary |

| B. JUNIOR STAFF APPOINTMENT AND PROMOTION COMMITTEE | |
|------------------------------------------------------------|-------------|
| i. D.M. Yabani | - Chairman |
| ii. Jonathan Usman Yock | - Member |
| iii. Mrs Favour Arobuo | - Member |
| iv. Mrs O. O. Ogunsina | - Member |
| v. Mariam Musa Samaila | - Member |
| vi. Abdulkadir Umar | - Member |
| vii. Rasaq A. Badmus | - Member |
| viii. Hussaini Chafe | - Member |
| ix. Bello Abdullahi | - Member |
| x. Frank Imeh | - Member |
| xi. Abdullahi Alhassan | - Secretary |

19.2 NON-STATUTORY COMMITTEES

A. BOARD OF SURVEY COMMITTEE

| | | | |
|-------|-----------------------|---|-----------|
| (i) | Wilson Anene Aniekwe | - | Chairman |
| (ii) | Abduljabar A Omale | - | Member |
| (iii) | Engr. Babangida | - | Member |
| (iv) | Nasir Abdullahi Barau | - | Member |
| (v) | Francis Isong | - | Member |
| (vi) | Godwin John | - | Secretary |

B. TRAINING AND DEVELOPMENT

| | | | |
|--------|-------------------------|---|-----------|
| (i) | D. M. Yabani | - | Chairman |
| (ii) | Ukoh I. Ukoh | - | Member |
| (iii) | Yusuf Aliyu | - | Member |
| (iv) | Dr. Kwami, U.A. | - | Member |
| (v) | Jonathan U. Yock | - | Member |
| (vi) | Solomon D. Akpan | - | Member |
| (vii) | Arc. Chika Onwuasoanya | - | Member |
| (viii) | Faisal Zubairu Mohammed | - | Member |
| (ix) | Adewale Mosaku | - | Member |
| (x) | Abubakar Zubairu | - | Member |
| (xi) | Abduljabar Omale | - | Member |
| (xii) | Arinze E. Ukeje | - | Secretary |

C. MEDICAL COMMITTEE

| | | | |
|--------|--------------------------|---|-----------|
| (i) | L. B. Aremu | - | Chairman |
| (ii) | Ms. Chibuzor Ekwonye | - | Member |
| (iii) | Mrs Bode – Oke Boyinsade | - | Member |
| (iv) | Aminat Umar Salifu | - | Member |
| (v) | Akinkunmi Ogunsina | - | Member |
| (vi) | Henry Harrison | - | Member |
| (vii) | Abigail Time Enoch | - | Member |
| (viii) | Dahiru Yaro | - | Member |
| (ix) | Oluwatoyin T. Akingbehin | - | Member |
| (x) | Mrs Adams Ladi | - | Member |
| (xi) | Mrs Ngozi Augustina Eze | - | Member |
| (xii) | Andrew Onyeke | - | Member |
| (xiii) | Mr Solomon Duke Akpan | - | Secretary |

D. ANTI CORRUPTION AND TRANSPARENCY UNIT

| | | | |
|--------|-------------------------|---|-----------|
| (i) | Abdullahi Bello Esq | - | Chairman |
| (ii) | Akinkunmi Ogunsina | - | Member |
| (iii) | Mosaku Lukemon Adewale | - | Member |
| (iv) | Mrs Ibiere Nora Uwa | - | Member |
| (v) | Mr. Ardo Ibrahim | - | Member |
| (vi) | Mr. Junaid Shehu | - | Member |
| (vii) | Mrs Awah Felicia Oluchi | - | Member |
| (viii) | Mr. Umar Abdulkadir | - | Member |
| (ix) | Ms. Mu'azu Fatima Ahmad | - | Member |
| (x) | Mr. Eleng Anari | - | Member |
| (xi) | Mr. Yakubu Muhammad | - | Secretary |

E. SERVICOM COMMITTEE

| | | | |
|--------|-----------------------|---|---------------|
| (i) | Emmanuel A. Ukeje | - | Nodal Officer |
| (ii) | Paul Audu | - | Member |
| (iii) | Babangida S. Muhammed | - | Member |
| (iv) | Daniel Oyah | - | Member |
| (v) | Abdulrahman Yahaya | - | Member |
| (vi) | Idika C. Isreal | - | Member |
| (vii) | Godwin Oahimire | - | Member |
| (viii) | Gregory Uloko | - | Member |
| (ix) | Suleiman Zangina | - | Member |
| (x) | Stephen Dauda | - | Member |
| (xi) | Adewale Mosaku | - | Member |
| (xii) | Ezeife O. Chika | - | Secretary |

F. PUBLICATION COMMITTEE

| | | | |
|--------|----------------------------|---|-----------|
| (i) | Mainasara I. K. Umar | - | Chairman |
| (ii) | Ali Yahaya | - | Member |
| (iii) | Hamza Moyi | - | Member |
| (iv) | Henry Harrison | - | Member |
| (v) | O.O. Akin – Ogunsina (Mrs) | - | Member |
| (vi) | Andrew Musa Sama'ila | - | Member |
| (vii) | Dr. Moses A. Afolabi | - | Member |
| (viii) | Justina D. Kemuel | - | Member |
| (ix) | Arc. Abbas Junaid | - | Member |
| (x) | Abduljabar Omale | - | Member |
| (xi) | Nasir Baru Abdullahi | - | Secretary |

G. STAFF WELFARE AND LOANS COMMITTEE

| | | | |
|--------|-----------------------------|---|-----------|
| (i) | D.M. Yabani | - | Chairman |
| (ii) | Saliabatu Idris | - | Member |
| (iii) | Barr. Richard Nwaya Aluwong | - | Member |
| (iv) | Akeem Akinborode | - | Member |
| (v) | Nora Uwa | - | Member |
| (vi) | Lilian Okocha | - | Member |
| (vii) | Mrs Felicia Awah | - | Member |
| (viii) | Olaitan Miranda | - | Member |
| (ix) | Amsa P. Thilza | - | Member |
| (x) | Charles Ndem Obonnah | - | Member |
| (xi) | Andrew Onyeke | - | Member |
| (xii) | Ahmad Gandi | - | Member |
| (xiii) | Samuel Dogo | - | Secretary |

H. QUALITY ASSURANCE

| | | | |
|--------|-----------------------|---|-----------|
| (i) | Dr. Kwami Adamu Umar | - | Chairman |
| (ii) | Ardo Ibrahim | - | Member |
| (iii) | Nasir Barau Abdullahi | - | Member |
| (iv) | Bisong A. Helen | - | Member |
| (v) | Jonathan Usman Yock | - | Member |
| (vi) | Yawale Shehu | - | Member |
| (vii) | Alhassan Abdullahi | - | Member |
| (viii) | Suleiman Zangina | - | Member |
| (ix) | Adewale Mosaku | - | Member |
| (x) | Abdulkadir Umar | - | Member |
| (xi) | Salisu Gwangwazo | - | Member |
| (xii) | Farouk Yabo | - | Secretary |

I. SPORTS COMMITTEE

| | | | |
|-------|----------------------------|---|----------|
| i) | L.B. Aremu | - | Chairman |
| ii) | Suleiman Zangina | - | Member |
| iii) | Yusuf Tanko | - | Member |
| iv) | Babangida Sokomba Muhammad | - | Member |
| v) | Lawal Abdulwaheed Ayoola | - | Member |
| vi) | Nuradeen M. Dantsoho | - | Member |
| vii) | Chinedu Obijiaki | - | Member |
| viii) | Nura Ibrahim | - | Member |
| ix) | Charles Ndem Obonnah | - | Member |

- x) Sani Maishanu - Member
- xi) Emmanuel Ochola D. - Member
- xii) Ngerem Ugochukwu - Secretary

J. FREEDOM OF INFORMATION COMMITTEE (FOI)

- i) Isaac O. Ameh - Chairman
- ii) Omale Abduljabar - Member
- iii) Arc. Abass Junaid - Member
- iv) Sulieman Zangina - Member
- v) Mrs. O.T. Akingbehin - Member
- vi) Timilehin Adeleye - Member
- vii) Ms Etuk Iko – Abasi Gideon - Member
- viii) Israel Idika - Member
- ix) Dauda Chimara - Member
- x) Bahago Salihu - Member
- xi) Fatima Haliru - Secretary

**LIST OF APPROVED NCE AWARDING INSTITUTIONS IN NIGERIA
AS AT 6th APRIL, 2022**

FEDERAL COLLEGES OF EDUCATION

| S/No | Name of College | Address and Location |
|-------------|------------------------|------------------------------------------|
| 1 | FCE Zaria | PMB 1041, Zaria, Kaduna State |
| 2 | Alvan Ikoku FCE Owerri | PMB 1033, Owerri, Imo State |
| 3 | Adeyemi COE Ondo | PMB 520, Ondo, Ondo State |
| 4 | FCE Kano | PMB 3045, Kano, Kano State |
| 5 | FCE (T) Akoka | P.O. Box 269, Yaba, Lagos State |
| 6 | FCE Okene | PMB 1026, Okene, Kogi State |
| 7 | FCE Pankshin | PMB 27, Pankshin, Plateau State |
| 8 | FCE Yola | PMB 2043, Yola, Adamawa State |
| 9 | FCE Abeokuta | P.M.B. 2096, Ogun State |
| 10 | FCE Katsina | PMB 2041, Katsina, Katsina State |
| 11 | FCE (S) Oyo | PMB 1089, Oyo State |
| 12 | FCE Eha-Amufu | PMB, 2001, Eha-Amufu, Enugu State |
| 13 | FCE (T) Gusau | PMB 1088, Gusau, Zamfara State |
| 14 | FCE Kontagora | PMB 39, Kontagora, Niger State |
| 15 | FCE Obudu | PMB 1038, Obudu, Cross Rivers State |
| 16 | FCE (T) Omoku | PMB 11, Omoku, River State |
| 17 | FCE (T) Potiskum | PMB 1013, Potiskum Yobe State |
| 18 | FCE (T) Umunze | PMB 189, Umunze, Anambra State |
| 19 | FCE (T) Asaba | PMB, 1044, Asaba, Delta State |
| 20 | FCE (T) Gombe | PMB 60, Gombe, Gombe State |
| 21 | FCE (T) Bichi | PMB, 3473, Bichi, Kano State |
| 22 | FCE, Sokoto | Godan Madi, Tangaza LGA, Sokoto State |
| 23 | FCE, Bauchi | Jama'are LGA, Bauchi State |
| 24 | FCE, Benue | Odugbo, Apa LGA, Benue State |
| 25 | FCE, Ebonyi | Isu, Onicha LGA, Ebonyi State |
| 26 | FCE, Osun | Iwo LGA, Iwo, Osun State |
| 27 | FCE, Edo | Ekiadolo, Ovia North East LGA, Edo State |

STATE COLLEGES OF EDUCATION

| S/No | Name of College | Address and Location |
|------|--------------------------------------------------------|----------------------------------------------|
| 1 | Shehu Shagari COE | PMB 2029, Sokoto, Sokoto State |
| 2 | Adeniran Ogunsanya COE | PMB 007, Oto-Ijanikin, Lagos State |
| 3 | COE Ilorin | PMB 1375, Ilorin, Kwara State |
| 4 | Aminu Sale COE, Azare | PMB 44, Azare Bauchi state |
| 5 | College of Education, Ikere-Ekiti | PMB 250, Ikere, Ekiti State |
| 6 | COE Ilesa | PMB 5089, Ilesa Osun State |
| 7 | Tai Solarin COE, Omu-Ijebu | Omu-Ijebu, Ogun State P.M.B. 2128, Ijebu-Ode |
| 8 | COE Akwanga | PMB 05, Akwanga, Nasarawa State |
| 9 | Kaduna State COE, Gidan Waya | PMB 1024, Gidan Waya, Kaduna State |
| 10 | COE Zing | PMB 1021, Jalingo, Taraba State |
| 11 | Kashim Ibrahim COE | PMB 1469, Maiduguri, Borno State |
| 12 | COE Minna | PMB 39, Minna Niger State |
| 13 | COE Agbor | PMB 2090, Agbor, Delta State |
| 14 | COE Katsina-Ala | PMB 2008, Katsina-Ala, Benue State |
| 15 | COE Gindiri | PMB 1000, Gindiri, Plateau State |
| 16 | Emmanuel Alayande COE | PMB 1010, Oyo, Oyo State |
| 17 | COE Ankpa | PMB 1033, Ankpa, Kogi State |
| 18 | Sa'adatu Rimi COE, Kumbotso | PMB 3218, Kumbotso, Kano State |
| 19 | COE Nsugbe | PMB 1734, Nsugbe Anambra State |
| 20 | COE Hong | PMB 2237, Hong, Adamawa State |
| 21 | COE Oro | PMB 309, Oro, Kwara State |
| 22 | COE Waka-Biu | PMB 1502, Waka-Biu Borno State |
| 23 | Umar IBN Ibrahim El-kanemi COE, Science and Technology | PMB 16, Bama, Borno State |
| 24 | COE Gumel | PMB 1002, Gumel, Jigawa State |
| 25 | COE Ekiadolor | PMB 1144, Benin, Edo State |
| 26 | Umar Suleiman COE Gashua | PMB 02, Gashua, Yobe State |
| 27 | COE Ila-Orangun | PMB 207, Ila-Orangun, Osun State |
| 28 | COE Warri | PMB 1251, Warri, Delta State |
| 29 | Akwa Ibom COE, Afaha-Nsit | PMB 1019, Afaha-Nsit, Etinan, Akwa Ibom St. |
| 30 | Isa Kaita COE | PMB 49, Dutsen-Ma, Katsina State, |
| 31 | COE Oju | PMB 2035, Oju, Otukpo Benue State |
| 32 | Adamu Augie COE, Argungu | PMB 1012, Argungu Kebbi State |

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| 33 | COE Arochukwu | PMB 1000, Arochukwu, Abia State |
| 34 | COE (T) Lafiagi | PMB 01, Lafiagi, Kwara State |
| 35 | Michael Otedola College of Pri. Edu. | PMB 1028, MOCOPEL Noforija-Epe Lagos St. |
| 36 | FCT COE Zuba | PMB 61, Garki-Abuja |
| 37 | COE Maru | PMB 1002, Maru, Zamfara State |
| 38 | Ebonyi State COE (T) | PMB 002, Ikwo Ebonyi State |
| 39 | Delta State COE, Mosogar | PMB 4088, Mosogar, Sapele Delta State |
| 40 | Enugu State COE (T) | PMB 01793, Abakaliki Rd, Enugu |
| 41 | Edo State COE, Igueben | P.M.B. 003, Igueben, Edo State (Re-Estab.) |
| 42 | Cross River State COE, Akampa | P.M.B. 1171 Calabar, (Re-established) |
| 43 | Isaac Jasper Boro COE, Sagbama | P.M.B. 74 Yenagoa, Bayelsa State |
| 44 | Kogi State COE (T), Kabba | P.M.B 242, Kabba, Kogi State |
| 45 | Jigawa State College of Education and Legal Studies, Ringim, | P.M.B 1009, Ringim, Jigawa State e-mail: jscilsringim@gmail.com |
| 46 | College of Education, Billiri | P.M. B. 011, Gombe State |
| 47 | Kano State College of Education and Remedial Studies | P.M.B. 3145, Kano (Sani Abacha Way, Sabon Gari, Fagge Metropolitan LGA, Kano State). |
| 48 | Adamu Tafawa Balewa COE, Kangere | P.M.B 0316, Kangere, Bauchi, Bauchi State |
| 49 | Oyo State COE, Lanlate, Oyo State | P.M.B. 001, Lanlate, Oyo State |
| 50 | Imo State COE(T), Ihitte/Uboma | Ihitte/Uboma, P.O. Box 1690, Owerri, Imo State |
| 51 | Gombe State COE, NAFADA | P.M.B. 0191, Gombe, Gombe State |
| 52 | College of Education and Legal, Nguru | P.M.B. 21, Nguru, Yobe State |

PRIVATELY OWNED COLLEGES

| S/No | Name of College | Address and Location |
|------|----------------------------------|----------------------------------------------|
| 1 | St. Augustine COE | PMB 1140, 2 Moronfolu Stree, Akoka Lagos St. |
| 2 | OSISA Tech. COE | PMB 1161, Enugu, Enugu State |
| 3 | Delar COE Ibadan | PMB 6379, Ibadan, Oyo State |
| 4 | Muftau Olanihun COE, Ibadan | PMB 2705, Agodi Gate, Ibadan, Oyo State |
| 5 | Havard Wilson COE, Aba | P.O. Box 5216, Aba, Abia State |
| 6 | City COE Mararaba | P.O. Box 3094, Garki – Abuja |
| 7 | Yewa Central COE | PMB 2014, Abeokuta, Ogun State |
| 8 | Annur College of Education, Kano | P.O. Box 2708, Kwajalawa, Rangaza, Kano St. |

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| 9 | African Thinkers Community of Inquiry COE, Enugu. | PMB 15510, Enugu, Enugu State |
| 10 | Ansar-Ud-Deen COE, Isolo | 6 Karimu Street, Isolo, P.O. Box Oshodi Lagos St. |
| 11 | Assanusiya COE, Odeomu, Osun | PMB 2002, Odeomu, Osun State |
| 12 | College of Education, Ilemona | P.O. Box 433, Osunte Rd, Offa Kwara State |
| 13 | Cornerstone COE, Ikeja | Jones Avenue, Ikeja, Lagos |
| 14 | COE, Ero, Akure | Ero, Akure, Ondo State, P.O. Box 31. |
| 15 | Calvin Foundation COE, Naka | Naka, Benue State |
| 16 | Best Legacy COE Ogbomoso | Oke-Owode Ikirun Road, Ogbomoso, P.O. Box 1744 |
| 17 | Al-Hikma COE, Ankpa | PO Box, 48, Ankpa, Kogi State |
| 18 | Muhyideen COE, Ilorin | 13, Idiorombo Lane, P.O. Box 370, Ilorin |
| 19 | African Church COE, Ifako-Ijaye | P.M.B. 21112, Agege, Lagos State |
| 20 | Unity COE Aukpa-Adoka | P.O.Box 1289, Otukpo Benue State |
| 21 | College of Education, Nsukka | P.M.B. 2003 Nsukka, Enugu State |
| 22 | Ebenezer COE, Amangwu | Edd, Afikpo South L.G.A., P.O. Box, 277, Abakaliki, Ebonyi State |
| 23 | Angel Crown COE, Gidan Daya | Gidan Daya FCT, Abuja |
| 24 | Elder Oyama Memorial COE, Ofat | PO. Box 32, Ofat, Obubra, Cross River State |
| 25 | COE, Moro, Ife-North | PO Box 1964, Ile-Ife, Osun State |
| 26 | Kinsey COE, Ilorin | PO Box, 589, Ilorin, Kwara State |
| 27 | Royal City COE, Iyesi-Ota | Iyesi, Ogun State |
| 28 | ONIT COE, Abagana | PO Box 677, Abagana, Anambra State |
| 29 | Nana Aishat Memorial COE, Ilorin | Obanisunwa, Ilorin, Kwara State |
| 30 | Top-Most COE, Ipaja-Agbado | Ipaja-Agbado, Lagos State |
| 31 | Apa COE, Aidogodo | Aidogodo, Benue State |
| 32 | Awori District COE, Sango-Otta | Sango-Otta, Ogun State |
| 33 | Hill COE, Gwanje, Akwanga | P.M.B. 18, Gwanje, Akwanga, Nasarawa State. |
| 34 | Muritadha COE, Olodo | P.O. Box 3346, Olodo, Ibadan, Oyo State |
| 35 | JIBWIS College of Education, Gombe | P.O. Box 875, Gombe, Gombe State |
| 36 | Islamic COE, Positiskum | High Islamic Complex, Jos-Maiduguri Rd, Potiskum – Yobe State |
| 37 | Bayo Tijjani COE | P.M.B 01, Ikotun, Alimojo, Lagos, Lagos State |
| 38 | Bethel COE, Ijare | Agbasa, Ijare, Ondo State |

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| 39 | Steady Flow COE, Ikom | Akparabing Ikom, Cross River State |
| 40 | Lessel College of Education | P.M.B. 02, Lessel, Ushongo, Benue State |
| 41 | Kwararafa College of Education | P.M.B. 2162, Otukpo, Benue State |
| 42 | Royal COE, Ikeja, Lagos State | Ikeja, Lagos State |
| 43 | Ipere COE, Agyaragu | Nasarawa State |
| 44 | Kogi East College of Education | Moonlight Polytechnic Avenue Egbeche, Kogi State |
| 45 | Piaget College of Education | P.O. Box 193, Quarry Rd, Ibara, Abeokuta – Ogun St |
| 46 | Gboko College of Education | P.M.B. 24, Gboko, Benue State. |
| 47 | Peaceland College of Education | P.O. Box 9172, Enugu, Enugu State |
| 48 | Global College of Education | No. 8 Dalyop Zang Street, Opposite COCIN, Bukuru Low-cost, Jos, South L.G.A, Plateau State. |
| 49 | MCF College of Education | Agbarha-Otor, P.M.B. 100, Ughelli, Delta State |
| 50 | Corona College of Education | Lekki, Lagos State |
| 51 | Hope and Anchor COE | Bakin-Iku, Kaduna Rd, P.M.B. 77 Suleja, Niger State. |
| 52 | FESTMED College of Education | Ajowa - Akoko, Ondo State |
| 53 | Biga College of Education | Arkilla Federal Low Cost, Nasarawa, Sokoto State |
| 54 | Al-Ibadan COE | Darul Hikmah Campus, Muslim Odinjo Ibadan, P.M.B. 006, Mapo, Ibadan |
| 55 | College of Education, Kura | P.O. Box 14575, Kura LGA, Kano State |
| 56 | Emmanuel Ebije Ikwue College of Education | P.M.B. 2040, Km2 Otukpo – Enugu Road, Otukpo, Benue State. |
| 57 | Upland College of Education | Ipesi-Ifira, Akoko, 46 Onilude Street, Iledudu, Sango Badagry, P.O. Box 26, Badagry, Ondo State |
| 58 | PAN African COE | Offa, Kwara State |
| 59 | Sunnah College of Education | JIBWIS Kofar Wambai P.O. Box 3978, Bauchi, Bau St. |
| 60 | Oswald Waller COE Shendam | P.O. Box 39, Shendam, Plateau State |
| 61 | Imam Saidu COE, Funtua | P.O. Box 407, Katsina Road D/Reme Funtua |
| 62 | Diamond COE, Aba | Okpu Umuobo Rd, Osisioma LGC, Aba, Abia St. |
| 63 | Bilyaminu Othman COE, Dass | P.M.B. 001, Dass, Bauchi State |
| 64 | ECWA College of Education, Igbaja | P.M.B. 510, Kwara State. |
| 65 | ECWA College of Education, Jos | P.O. Box 5398, Goodluck Ebele Jonathan Rd, Jos 930001 Plateau State |

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| 66 | Elizabeth Memorial COE, Nsukka | No. 94, Ofulonu Road, Odenigbo, Nsukka, Enugu St. |
| 67 | Sinai COE & Entrepreneurial Studies | P.M.B. 131, Gboko Hill Road, Gboko, Benue State |
| 68 | Ilori College of Education, Ede | P.M.B. 218, Ede, Osun State |
| 69 | Sarkin Yama Community COE | Tilden Fulani, Toro LGA, Bauchi State |
| 70 | Umar Bun Khatab COE, Tudun Nupawa, Kaduna | UBK Avenue, P.O. Box 4703, Tudun Nupawa, Kaduna State |
| 71 | Peacock COE, Jalingo | Along Medical Centre, Jalingo, Taraba State |
| 72 | Adeshina COE, Share | Beside Ifelodun LGA Sec Oke Ode Rd, Share, Kwara St |
| 73 | Crestfield College of Education, Erin | 10, Chief Moses Faniyi Rd, Oke Awesin Area, Erin Osun, Osun State |
| 74 | Peace College of Education, Ankpa | Enokpoli, Ankpa, Kogi State |
| 75 | Moje College of Education, Erin-Ile | Along Erin-Ile/Ajashe Ipo Road, Erin-Ile, Oyun Local Government Area, Kwara State |
| 76 | Uli College of Education, Uli | Uli, Ihiala Local Government of Anambra State |
| 77 | Lifegate College of Education, Asa | km 6, along Laduba-Afon road in Asa LGA of Kwara State. |
| 78 | JIBWIS COE, Jama'are | JIBWIS, Jama'are, Bauchi State |
| 79 | Dala COE, Kano | Aminu Kano-way, Goran Dutse, Kano, Kano State |
| 80 | Hamzainab College of Education, Oshogbo | Km7, Temidire Owode-Ilesha Road, Oshogbo, Osun State |
| 81 | College of Education, Darazo | Behind Local Government Secretariat, Darazo, Bauchi State |
| 82 | Grace COE, Oshogbo | Abubndant Grace Complex, Opp. Rinsayo Filling Station, Ring Road, P. O. Box 1150, Oshogbo, Osun |
| 83 | Abubakar Garba Zagada-Zagada College of Education, Bajoga | Gombe, Gombe State |
| 84 | Imam Hamzat COE, Ilorin | P.O. Box 1390, Ilorin, Kwara State |
| 85 | Metro COE, Adogi-Lafia | P.M.B. 152, Lafia, Nasarawa State |
| 86 | Aminudeen College of Education, Kano | No. 483, Suleiman Crescent, Nasarawa Quarters, Kano, Kano State |
| 87 | Bogoro College of Education | Beside T/Balewa-Bogoro Rd, Bogoro LGA, Bauchi |
| 88 | COE, Dutsen Tanshi | Dutsen Tanshi, Bauchi, Bauchi State |

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| 89 | Jornoto College of Education | Wannune, Tarka LGA, Benue State |
| 90 | Abdullahi Maikano College of Education, Wase | Wase Local Government Area, Wase Town, Plateau State |
| 91 | Covenant COE, Aba | 75 Okpumuobo Rd, Aba Municipal, P.M.B. 7023, Aba, Abia State |
| 92 | Nosakhare COE, Benin City | 150, Upper Mission Road, Benin City, Edo State |
| 93 | Good Shepperd COE | 38B, FPF Avenue, Danlemo Alakuko, Ogun State |
| 94 | Turath COE, Kano | Goron-Dutse, Kano, Kano State |
| 95 | Meadow Hall COE | Meadow Hall Way, Alma Beach Estate, Lekki-Epe Expressway, Lekki, Lagos State. |
| 96 | Raphat COE | Km2 College Village Iree Expressway, Igbota, Obaagun, Osun State |
| 97 | Kazaure College of Education | Km-1 Kazaure-Daura Road, Sabuwar Jawo, Kazaure, Jigawa State |
| 98 | Aminu Kano College of Education | No. 501, Opp. BUK Old Site Gate, Dukawuya, Kano State |
| 99 | JIBWIS College of Education, Keffi | Kaibo Fulani, Keffi, Nasarawa State |
| 100 | Adamu Garkuwa COE, Toro | Toro, Toro LGA, Bauchi State |
| 101 | Folrac Fortified COE, Ondo | P.M.B. 517, Ondo, Ondo State |
| 102 | Al-Iman College of Education | No. 3, Dogon Dutse, Jos North, Plateau State |
| 103 | Danyaya COE, Ningi | P.O. Box 16, Ningi Local Government, Bauchi State. |
| 104 | Innovative COE, Karu | P.O. Box 20, New Karu, Nasarawa State |
| 105 | Sam Ale College of Education | Km 70, Abuja-Lokoja Highway, Kwali P.M.B. 220, Kwali, Abuja |
| 106 | Climax College of Education | Railway Near Bauchi Meat Factory, Bauchi State |
| 107 | Gand-Plus College of Education | P.O. Box 5639, Ajase Ipo Road, Opp. Kwara Express, Ilorin, Kwara State |
| 108 | Olekamba College of Education | Afin'-Akure, P.M.B. 634, Ondo State. |
| 109 | Emamo College of Education | Abua Central, River State |
| 110 | Ife College of Education, Omala | P.M.B. 40, Abejukolo, Omala L.G.A. Kogi State |
| 111 | Elibest College of Education | Ilu-Abo-Akure, Akure Owo Express Way, Akure, Ondo State |
| 112 | Al-Fajr College of Education, Kano | Kabuga, Plot No. 1147, Gwale LGA, Kano, Kano State |

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| 113 | Tijjani Ibrahim College of Education, Kano | No. C9 Kawaji Yankaba Along By-Pass, By Hadejia Round-About Kano State |
| 114 | JIBWIS College of Education, Jos | P. O. Box 302, Jos, Plateau State |
| 115 | St. Paul's College of Education, Nnewi | Opposite Central Police Station (CPS), Umudim – Nnewi, Anambra State |
| 116 | Mus'ab Bn Umair COE, Bajoga, | P.O. Box 03, Bajoga, Gombe State |
| 117 | Zaria Institute of Information Technology, | No. 19 Wusasa-Kofan Doka Road, Behind Muslim Eid Praying Ground, Zaria, Kaduna State. |
| 118 | Royal College of Education, Ogun State | Railway Crossing, Lagos/Abeokuta Express Way, P.O. Box 346, Ifo, Ogun State |
| 119 | His Grace COE, Ilorin | 22, Orisunbare Street, Mobo, Ilorin, Kwara State |
| 120 | Omega Ejigbo COE, Ajiolo-Ojiaji | Ajiyolo Ojaji, Dekina LGA, Kogi State |
| 121 | St. Frances Asissi COE, Zaria | P.O. Box 1567 Wusasa – Zaria, Kaduna State |
| 122 | TCNN COE, Bukuru | P.O. Box 64, Bukuru, 930008, Plateau State |
| 123 | Christian COE, Gombe | Along Bauchi Road, Tumfure, Akko Local Government Area, Gombe State |

NATIONAL TEACHERS' INSTITUTE (DISTANCE LEARNING)

| S/No | Name of Institutions | Address and Location |
|------|-----------------------------------|--------------------------------|
| 1 | National Teachers Institute (NTI) | PMB 2191, Kaduna, Kaduna State |

OTHER INSTITUTIONS OFFERING NCE

| | | |
|---|--------------------------------------------------------------|----------------------------------------------------|
| 1 | Nigeria Army School of Education | PMB 1410, Ilorin Kwara State |
| 2 | Aminu Kano College of Islamic and Legal Studies | P.O. Box 8032, Kano, Kano State |
| 3 | Muhammad Goni College of Legal and Islamic Studies (MOGOLIS) | P.M.B. 1526, Maiduguri, Borno State |
| 4 | A.D. Rufa'i College for Islamic and Legal Studies | P.M.B. 004, Misau, Bauchi State |
| 5 | Yusuf Bala Usman College, Daura | P.M.B. 1047, Daura, Katsina State |
| 6 | Bauchi Institute for Arabic and Islamic Studies | Bakari Dukku Primary School, P.O. Box 2031, Bauchi |
| 7 | Institute of Ecumenical Education (Thinkers Corner) | P.O. Box 2001, Enugu, Enugu State |

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| 8 | Ameer Shehu Idris College of Advanced Studies, Zaria | Shafi'u Abdullahi Road, Gaskiya, Zaria. Kaduna State. |
| 9 | National Institute for Nigerian Languages (NINLAN) | Along New Umuahia Road, Umuokahia Village, Obingwa LGA, Aba, Abia State |
| 10 | Zaria Institute of Information Technology, Zaria | No. 19 Wusasa-Kofan Doka Road, Behind Muslim Eid Praying Ground, Zaria, Kad. State |

LIST OF POLYTECHNICS OFFERING NCE PROGRAMMES

| S/No | Name of Polytechnics | Address and Location |
|------|-------------------------------------------|-------------------------------------|
| 1 | Kaduna Polytechnic, Kaduna | PMB 2021, Kaduna, Kaduna State |
| 2 | Hassan Usman Katsina Polytechnic, Katsina | PMB 2052, Katsina, Katsina State |
| 3 | Plateau State Polytechnic Barkin Ladi | PMB 2023, Barkin Ladi Plateau State |
| 4 | Waziri Umaru Fed. Poly. Birnin Kebbi | PMB 1034, Kebbi, Kebbi State |
| 5 | Ramat Polytechnic, Maiduguri | PMB 1070, Maiduguri, Borno State |
| 6 | Kano State Polytechnic, Kano | PMB 3080, Kano, Kano State |
| 7 | Abubakar Tatari Ali Polytechnic, Bauchi | PMB. 0094, Bauchi, Bauch State |
| 8 | The Polytechnic Iree, Osun State | P.M.B 301, Iree, Osun State |
| 9 | Nuhu Bamalli Polytechnic, Zaria, Kaduna | P.M.B. 1061, Zaria, Kaduna State |

Summary

| | | |
|------------------------------------------|---|------------|
| 1. Federal Colleges of Education | - | 27 |
| 2. States Colleges of Education | - | 50 |
| 3. Privately owned Colleges of Education | - | 123 |
| 4. NTI & Other NCE awarding Institutions | - | 11 |
| 5. Polytechnics offering NCE | - | 09 |
| Total | - | 220 |

CHART SHOWING DISTRIBUTION OF COLLEGES OF EDUCATION AND OTHER NCE AWARDING INSTITUTIONS BY OWNERSHIP

